

# MISSON PARISH COUNCIL

Minutes of annual Parish Council meeting held at 6pm on Wednesday 17<sup>th</sup> May 2023 at Misson Community Centre.

## **Pre-meeting questions from the public:**

A footpath is overgrown. The clerk to obtain the footpath number and to contact Notts County Council to report the situation. The grass verge on the right when leaving the village towards Bawtry is also a problem with long grass that covers the pavement. Again the clerk will report.

There is a stile on the footpath which joins Back Lane to Slaynes Lane. It is not suitable for dogs – could it be changed. The stile was sited on private lane by the owners. It conforms to the standards approved by Notts. CC. If it becomes an issue for people with assistance dogs, then the Parish Council should be informed.

**Present:** Cllr Walker (Chair), Cllr Watkins, Cllr Sutherton, Cllr Watson, Cllr Scott, Cllr Robey, Cllr Andrews.

**Clerk:** S Scott.

1. Cllr Walker was proposed and seconded as chairperson. Cllr Watson was proposed and seconded as vice-chair.
2. All Declarations of Acceptance of Office and Notices of Registerable Interests were received by the clerk. To be kept on file.
3. Apologies were not required, as all councillors were present.
4. Declarations of disclosable pecuniary and non-pecuniary interests: Cllr Walker – non-pecuniary interest as editor of Parish newsletter and trustee of Village Park and Playground project. Cllr Watkins – non-pecuniary interest as a member of the River Idle Management Partnership. Cllr Sutherton – non-pecuniary interest as a member of the River Idle Management Partnership. Cllr Robey – non-pecuniary interest as a Trustee of Misson Community Association. Cllr Scott - non-pecuniary interest as a Member of Misson Community Association management committee.
5. The Council approved the minutes of the previous meeting which will now be placed on the website.
6. No matters to report that are not on the agenda.
7. All standing orders and policies are to be reviewed over the following month, to be signed off at the June meeting.
8. The school is to be approached regarding whether they wish to have an MPC representative at their meetings.
9. The MPC is to continue to support training of its employees to ensure competence.
10. The clerk to check with the auditor re the land around Line Bank managed by the Town Estates Charity if it needs to be added to the assets list.  
The bench in front of the Bungalows has been deducted from the list, and the bench at Coronation Ave has been added.
11. All insurance cover has been confirmed and approved.
12. All subscriptions were approved.
13. Complaints procedures to be circulated, ready to be signed off in June.
14. Information procedures to be circulated.
15. Only the clerk to post all notices onto the website, plus on all the notice boards. It will be discussed at the next meeting about the use of social media e.g. Facebook. It was proposed and seconded for Cllr Robey to attend on-line event on the use of social media in September.

16. All future dates of the ordinary MPC meetings will be held at 7pm on the first Wednesday of every month excluding August.

17. Councillors to receive and approve the following expenses and receipts:

**Expenses**

£4057.00 – return of unspent grant to Groundwork UK 23/023

£31.36 – payment to Matthew Guest for petrol for the lawnmower. 23/022

£174.00 – payment to Matthew Guest for hours worked March and April. 23/021

£118.60 – tax and NIC on salaries. 23/010

£409.00 – salary to S E Scott. 23/011

£96.60 – salary to B Lowndes. 23/012

£23.17 – Mileage claim by S E Scott. 23/020

£189.00 – Insurance for Town Estates Charity to 12.5.24 23/019

£172.20 – payment to Enterprise Accountants for payroll services. 23/018

£25.00 – payment to M Walker for printing of pages in April's newsletter. 23/017

£107.50 – payment to M Walker for printing of community pages in April's newsletter. 23/016

£59.34 – payment to Thimbles for making bunting. 23/015

£615.88 – Insurance to Zurich to 31.5.24. 23/014

£5.99 – payment to S E Scott for A4 paper. 23/013

£5.95 – payment to Npower period 1.10.22 – 31.3.23. 23/009

£50.00 – payment to D Harford for the internal audit of the accounts. 23/024

**Receipts**

£150.00 – receipt from K Ashton for memorial headstone (J Kendall) 23/R002

£8.29 – Interest on reserve account. 23/R003

Bank account balances as at the 28<sup>th</sup> April 2023

Current a/c – £18325.86

Business Reserve a/c – £10620.19

18. Planning decisions/outcomes to report:

22/00883 CAT Fircroft Farm House. Permission was granted to lower the height of trees from 10m to 6m. It appears that they have been felled. BDC is to be contacted to ask for their comments.

22/01256 CAT August House. Permission granted for the removal of a Fir tree.

New planning applications:

23/00508 HSE Manor Close. Erection of an outbuilding in the back garden. The Conservation Department of BDC has raised objections to the type of material to be used. The MPC support the reported objections 4 votes to 3 votes made by the Conservation Department.

23/00560 CAT Orchard House. Felling of a tree in a conservation area. The MPC have no objections.

23/00451 HSE Home View Gibdyke. Complete building work plus the sitting of a caravan. The MPC will ask for an application to extend the deadline for commenting on, to give councillors an opportunity to view the proposals.

It has also been noted the work is taking place on the farmhouse which is a listed building. No planning application has been placed for this work, although the conservation team at BDC is aware of the situation.

19. The date of the annual Parish meeting will be on Thursday 1<sup>st</sup> June 2023 at 7pm. Notices will be placed on the boards, on the website and on the Facebook pages of Misson Hugs and For All The Misson Family.

20. The next ordinary Parish Council meeting will be Wednesday 7.6.23.