

Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 4th December 2019.

Tunnel Tech (North) – update by Simon Middlebrook General Manager prior to the Parish Council meeting commencing:

This update follows on from the information provided to the October 2019 Parish Council meeting by Mr Middlebrook.

Mr Middlebrook had met with officials from Bassetlaw District Council (BDC) today (4th December) to inform them that the issuing of tenders for the enclosure work will take place in January 2020. The anticipation is that a contract will be awarded by the end of January – with work to be completed by the end of September 2020. This is a firm commitment to issue the contract – whereas previously there was no firm commitment. The delay is as a result of a funding issue within the parent company and the supply of labour. Mr Middlebrook gave assurance that Tunnel Tech have committed the funding for this project. There are currently 27 staff on site locally.

BDC have informed Tunnel Tech that they will undertake a review of their operating permit taking into account this latest information. BDC have maintained the stance that work should be completed by the end of March 2020 as originally agreed to. Tunnel Tech are to present a plan to BDC by the end of January

Tunnel Tech have been working with the Migration Body set up by the Government to anticipate and alleviate potential issue with the Brexit process.

A question was raised regarding a potential worsening of the current situation with regard to odour emissions whilst the enclosure works were undertaken. Mr Middlebrook gave his assurance that this would not be the case.

A further question was raised regarding what would happen in the event of the license being revoked – would Tunnel Tech mothball the site pending further work – or would the site close completely. Mr Middlebrook could not comment on this.

BDC have the most recent Emissions and Particulate testing reports. **Action – D Cllr M Watson to obtain copies of the reports for MPC.**

The Chair of Misson Community Association (MCA)– Dr Walker – asked if there was potential for Tunnel Tech to fund community projects in light of the ongoing delay to the enclosure works. **Action – Mr Middlebrook to make enquiries and respond to Dr Walker and the MPC.**

Mr Middlebrook offered to come back to the MPC at the February 2020 meeting to provide a further update. **Action – Clerk to invite Mr Middlebrook to the February 2020 meeting.**

The MPC and audience members expressed the wish for an update from BDC about the delay to the enclosure work. **Action – Clerk to invite Andrea Stewart from the Environmental Health at BDC to the January 2020 meeting.**

Public Questions:

1. A member of the public raised the issue about the replacement street lighting with LED bulbs. The impact is that there are areas between the street lights which are in darkness because the LEDs do not spread the lighting in the way the traditional street lighting did. **Action – Clerk to contact Notts Highways to request a light survey**
2. A member of the public wished to give a vote of thanks to the Parish Council for organising the installation of the Christmas Tree. This has taken since January to arrange and is much appreciated by the village. It was noted that attendance at the Christmas Fair on Sunday 1st December, which was the day after the lighting event, was relatively poorly attended. MCA will consider the timing of both events in future years.
3. The Hagg Lane road sign on the corner where Hagg Lane joins Bawtry Road is missing. **Action – Clerk to contact Notts Highways to request a replacement sign.**

Present: Cllrs. Jayne Watson (Chair) Peter Edwards, Julie Watkins, Mark Watson (also attending as D Cllr), C Cllr Tracey Taylor, PCSO David Airey and Clerk Mark Hooper.

1. **To receive apologies for absence:** Andrea Wilcox, Jamie Sutherland and Andy Wooliams.
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of November 6th 2019.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - **Misson Neighbourhood Plan** – this has been reviewed (included in October's PC meeting) and the outcome shared with BDC. The Bassetlaw draft Local Plan is also being reviewed and will be shared for wider consultation in January 2020. The period it covers will increase by two years which will have an impact of increasing the number of additional houses required by 780. This will result in the current housing allocations being reviewed. The Neighbourhood Plan will be subsequently reviewed again to reflect any changes to the housing allocation.
 - **Two instances of hedges overgrowing public footpaths and highways were identified.** Cllrs J Watson and J Sutherland to confirm addresses for the Clerk. Clerk has contacted NCC Highways with regard to one of the hedges and is awaiting information from Cllr Sutherland. **Action – Clerk to obtain address from Cllr Sutherland and then contact NCC Highways to request action to address issue**
 - Clerk has contacted Notts Highways to ascertain where the boundary for the Green and the Pinfold lies and also the status of the lane. **C Cllr Taylor will follow this up with NCC Highways also. Action – Clerk to issue a reminder to NCC Highways**

- **River Lane** – a sink hole has appeared on River Lane near the water main which has been reported by the Clerk to Anglian Water. Awaiting response from Anglian Water.
Action – Clerk to contact Anglian Water for an update.

5. To receive reports from District and County Councillors.

- **C Cllr T Taylor** – the period up to the General Election is classed as Purdah and restricts Council activity. Therefore, there is no update with regard to meetings. C Cllr Taylor will take follow up action with regard to the Pinfold boundary and also planning application 19/01000/OUT with NCC Highways re their response to the proposal to move the access to the site.
- **D Cllr. M. Watson** gave an update about the recent flooding which badly affected the Idle Valley – although fortunately not as badly as Bentley and Fishlake. This was the first time the flood bank was breached since it was built in the 1980s. The breach spanned almost a mile wide which has led to a large area of agricultural land being flooded – the water reached a height of one metre higher than in 2007. Polybell and the Organic Dairy Farm have been particularly impacted. The PC have had a meeting with local land owners. There is general concern about the role and responsibilities of the Environment Agency (EA). It was reported locally that the pumps were not running for a period at West Stockwith – although the EA assured D Cllr Watson that they were running. The EA issued a leaflet outlining the work that had been undertaken to a selection of local households. Dredging in the lower reaches of the river has not taken place for many years which exacerbated the situation. There has been a big impact on the wildlife which has been decimated in the flooded areas.

In the longer-term there needs to be more engagement with the EA - through the River Idle Management Partnership (RIMP) meetings. Two of the PCs attend these meetings.

A joint letter was sent to RIMP about the impacts of the flooding – there has been no response to this.

BDC do not have a dedicated team that deals with flooding and therefore there was no local plan in place – it was down to local people to organise relief. It was noted that BDC were very responsive with regard to providing sand bags and skips for waste removal following the floods.

- #### 6. To receive a report on the policing of the Parish.
- There have been four incidents in Misson in November – all burglaries. November saw a total of nine reported crimes across the whole beat area – this compares to fifteen for the same month last year. Ensure any Christmas shopping is not left in view in vehicles of homes. Also do not leave car engines running whilst the vehicle is empty – opportunistic burglars are prevalent
The full report includes security advice applicable to everybody and is available on the MPC website

7. Planning

- a. To note planning decisions - there are no new planning decisions since the November meeting
- b. To consider planning applications:
 - **19/01405/HSE** - Erect Single Storey Side Extension. Windermere, Dame Lane, Misson. **The Council did not object to this planning application – the following comment was made which will be fed back to BDC. The house in question is within the Conservation area and the relevant planning considerations will apply. In addition, the proposed development will restrict the area available for off-road parking leaving a small area in front of the house.**
 - **19/01395/AGR** - Erect Barn for Storage of Hay. Hawkswood Farm, Bryans Close Lane, Misson. **NB – decision given by BDC Planning – this is not permitted development – the development requires planning permission. The Parish Council raised no comment**
- c. To consider any other planning matters – **the following planning applications were considered at the November Parish Council meeting. Further information has been submitted since then as indicated below**
 - **19/01000/OUT** - Outline Planning Application with All Matters Reserved for Three No Detached Dwellings. Land at Home Farm Top Street Misson. **NCC Highways response submitted with regard to new access arrangements. The Parish Council raised no further comment – C Cllr Taylor will discuss the NCC Highways response with that department.**
 - **19/01254/HSE** - Demolish Existing Garden Wall and Rebuild. Manor Farmhouse Top Street Misson. **A further drawing has been submitted. The Parish Council raised no comment.**

8. The Neighbourhood Improvement Programme

- **Lengthsmen** – work has been undertaken to repair the Church step on the Vicar Lane side. Further tidying up work will take place in the Churchyard and Cemetery over the next few months – weather permitting. The Lengthsmen will take action to level the graves in the Cemetery.
- Cllr J Watson and the Clerk Mark Hooper attended the Notts Association of Local Councils AGM on the 21st November and received information about the Best Kept Village Competition. Cllrs J Watson and J Watkins met with representatives of the competition today and walked around the village. A lot of the aspects which are looked for are already in place – the notice boards, the signage in the village, the condition of the Cemetery etc. There are a few areas which would require attention – tidying up in general.
This will be included on the agenda for the January 2020 meeting to decide formally if the village should take part in it. **Action – Clerk to scan and circulate the background documents to the PCs**
It was also discussed whether the PC should join the Campaign for Rural England - membership is £10 pa. **Action – Clerk to follow this up**
- **The Pinfold** – further enhancement work will be undertaken next Spring. The plan is to incorporate an area of wildflower meadow.

- **Newington Sign** – the Clerk has been in contact with the manufacturer – the sign should be in situ by the middle of December.
- **Christmas Tree** – this is now in situ and has been well received by the Parishioners. In excess of 100 attended the lighting ceremony on the 30th November. Many of the village groups – including the MCA and the Marine Club helped organise the event. Thanks to the MCA for funding the Christmas Tree and to the Marine Club for funding the lights. There has been a large capital investment this year by the MPC to install the electric supply – this will be available in subsequent years when the main outlay will be for the Christmas tree.
- **Request for £150 donation re the Pensioners Christmas lunch.** This was proposed by Cllr J Watson and seconded by Cllr M Watson
- **Request for £25 donation re MPC Christmas Tree in the Church.** This was proposed by Cllr J Watkins and seconded by Cllr P Edwards. The tree will be decorated by Cllrs J Watson and J Watkins.
- **Request to fund loft insulation in the Community Centre.** Two quotes had been provided by the MCA with a request for funding by the MPC. The Clerk had undertaken a bank reconciliation and a projected forecast to the end of the Financial Year. The MPC has invested in a number of one-off items this FY that were exceptional:
 - The lawn mower;
 - Replacement notice boards outside the Community Centre
 - Newington sign
 - Solicitor re replacement lease
 - Installation of the electric supply re the Christmas Tree

C Cllr T Taylor was asked if the LIS scheme that NCC operates to part fund community projects would be available this year. The expectation is that it will be available – but is being deferred because of the purdah period prior to the general election. It could be open from mid-January with funding expected to be available – if awarded – by April/May. It is not possible to bid retrospectively for funding. The MCA asked if they could fund and arrange for the insulation to be installed as they wanted it in place over the winter. **The PC gave their permission for this and thanked MCA for funding this.**

Consideration by the MPC will be given to any future request for funding for works associated with the Community Centre.

C Cllr Taylor explained that the MCA could also make a bid for LIS funding if a suitable project was in mind. To note it is match funding – ie LIS would provide 50% with the balance funded by the applicant. Clerk to share information of the LIS scheme with MCA when it is available.

- **Consideration of quotes re replacement bench at the bungalows on the High Street.** The Clerk had obtained two quotes – the higher being £1,100 and the lower £275. It was proposed by Cllr J Watkins and seconded by Cllr P Edwards that the lower quote be pursued. **Action – Clerk to place an order for the bench.**

9. Business Liaison

- **Odour emissions from Tunnel Tech.** The November figures had been circulated prior to the meeting – there were 23 complaints. There was no further discussion as this had been covered in the update prior to the meeting starting

- **Doncaster Airport Committee** – an announcement has been made that flights to Fuerteventura and Sharm-el-Sheik are to commence from the airport. Doncaster MBC have approved a plan for an Advanced Manufacturing Park to be built near Austerfield which will impact Bawtry Road. There is an Airport Committee meeting on the 5th December which Cllr P Edwards will attend
10. **To receive an update on the responses and outcomes of the recent flooding** – this was covered in D Cllr Watson’s update
 11. **To receive a report from Misson Community Association (MCA):**
 - VE Celebrations – plans are progressing.
 - The Hambleton Production Company staged a version of Steptoe and Son on the 23rd November. This was very well received
 - The Christmas fair was held on the 1st December. As mentioned at item 8 there was concern that attendance at the fair was down on last year.
 - The Christmas Seniors meal will be held on the 18th December
 - The plans to hold a pantomime in January have been shelved to the following year.
 12. **To discuss renewal of the Community Centre Lease** – update on progress. A further meeting was held between MCA and MPC on the 25th November. Minutes from the meeting have been circulated to both groups. There will be a follow up meeting in due course.
Consideration to be given to undertaking a full building survey.
The Clerk had obtained one quote for a survey. **Action – Clerk to obtain two further quotes and include on the agenda for January.**
 13. **Consider approval of the Newsletter.** Cllr J Watson to finalise her article on the recent flooding and forward to Dr Walker. The PCs will be invited to make any comments on the final draft by 10.00 on Friday 6th December.
The cost of publication will be met equally by the MCA and MPC.
 14. **To review highways and parish paths** – these have been discussed throughout the meeting. **Action – Clerk to contact Notts Highways to request a replacement sign re Hagg Lane**
 15. **To receive feedback from meetings attended during October:**
Notts Association of Local Councils AGM on the 21st November – attended by Cllr J Watson and Mark Hooper (Clerk) – covered under item 8.
 16. **To discuss the VE Celebrations for 2020** – an enquiry was made at the November PC meeting whether a re-enactment including vehicles could be staged on the Green. The regulations concerning the Green do not allow parking on the Green without the owner’s permission – and only then if no damage is made to it. One light vehicle may be acceptable. There needs to be a specific proposal from the MCA. They will consult and come back to the MPC.
 17. **To receive an update on the planned telecoms mast** – Clerk has contacted Clarke-Telecom via their website again – awaiting response. **Action Clerk to follow this up ahead of January meeting**

18. To discuss if the April 2020 PC meeting can be moved to the 8th April. This is to accommodate the Clerk's availability and to ensure the timetable for finalisation of the accounts is met. This was approved by the MPC. **Action – Clerk to confirm date with MCA.**

19. To receive correspondence: covered in course of meeting.

20. Parish Financial administration

To receive and approve:

- The clerk presented the Financial statements to the 29th November 2019 and Council resolved to accept them

NatWest Current Acc. @ 29/11/19 £14,347.45

NatWest Reserve Acc. @ 29/11/19 £10,552.92

- Councillors resolved to approve the following cheques for payment:

Chq no	Payee	Description	Amount
001200	VIA East Midlands	Installation of electricity supply re Xmas Tree	£1,532.09
001201	P Edwards	Reimbursement re cost of Xmas Tree lights	£286.36
001202	Enterprise Accountancy	Charge for services provided	£96.00
001203	J H Watson	Reimbursement for cost of Xmas Tree for St John's Church	£25.00
001204	HMRC	PAYE – November	£84.40
001205	TEC Clerk	Salary – November	£110.00
001206	MPC Clerk	Salary – November	£368.40
001207	MPC Clerk	Reimbursement – Mileage re attending NALC AGM	£44.10
001208	P Edwards	Reimbursement re cost of Xmas Tree lights	£301.86
001209	P Edwards	Reimbursement re cost of Xmas Tree & Timer	£216.86
001210	Lengthsman two	Lengthsman – October and November	£275.00
001211	Misson Community Association	Donation to Pensioner's Christmas Lunch	£150.00
		Total	£3,490.07

21. To confirm the date of the next meeting: Wednesday, January 8th 2020.