

Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 3rd July 2019.

Public Questions:

1. A member of the public raised the issue of weed in the water in the dyke along Slaynes Lane and it is routinely dredged. It is thought that it is either the responsibility of the Internal Drainage Board, the Environment Agency or Hanson's Quarries.
Action – Clerk to contact Hanson's in the first instance

Present: Cllrs. Jayne Watson (Chair). Jaime Sutherland, Peter Edwards, Andrea Wilcox, Julie Watkins, Mark Watson (also attending as D Cllr), C. Cllr Tracey Taylor, PCSO David Airey, Clerk Mark Hooper.

1. **To receive apologies for absence:** Cllr Andy Woolliams
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** Cllr J Watkins declared an interest in planning application **19/00741/HSE** | Remove Existing Gates, Block Up Opening in Reclaimed Bricks and Create Pedestrian Access | White Cottage Church Street Misson.
3. **To approve the minutes of the council meeting of June 5th 2019.** Minutes were signed as a true and accurate record by the Chair pending a minor amendment to Item 4 – the inspection of the masonry in the Churchyard was undertaken by the Parochial Church Council.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - **Kissing Gate** – Laura Summers, Notts County Council (NCC) has contacted the owner of the land that is needed to gain access to replace the stile – he has given his agreement – but he does not own the stile. NCC are now in process of contacting the landowner for the stile. **Action – Clerk to follow up with NCC prior to September meeting.**
 - **Interactive Speed Sign** – Bawtry Road – Clerk had reported this to NCC 27/5/19. Followed up 1/7/19 – the sign has been repaired (4/6/19). Action cleared.
 - **Replacement Notice Boards for the Community Centre** - they are now ready to be delivered and installed. **Action – Clerk to confirm delivery with Harry Stebbing Workshops.**
 - Cllr Edwards is in the process of writing to the Notts Police and Crime Commissioner re the cost of policing the IGas sites at Tinker Lane and Springs Road, and to express dismay that IGas have not been asked to contribute funds to cover this cost
5. **To receive reports from District and County Councillors.**
 - D Cllr. M. Watson gave a brief update – he has attended the first full meeting of the Council. The main topics for discussion were:
 - Climate Change;
 - The Recycling of Plastics;
 - Supporting Local Post Offices, and
 - Over 75's TV Licences

There will be a D Cllr surgery at the Community Centre on the 6th July

- C Cllr T Taylor - the Clerk had contacted the C Cllr regarding a potential grant of £200 which is included in the Parish Council budget. The C Cllr has confirmed that all C Cllrs have access to a £5k Councillor's Divisional Fund which is intended to support community projects. Please see Christmas Tree update below re discussion about requesting access to this funding.

6. **To receive a report on the policing of the Parish.** PCSO David Airey read his report which can be seen on the Parish website. There has been a spate in the number of reported crimes during June. There have been five specific to the Parish – two motor vehicle thefts, two attempted burglaries and one theft from a motor vehicle. The police believe that these and other burglaries have been undertaken by non-experienced criminals operating across East Bassetlaw – damage has been done to outside locks, but no entry has been gained. However, residents should remain vigilant to the potential of further incidents.
- There has been an increase in the number of fraudulent crimes taking place via email and phone contacts.

7. Planning

a) To note planning decisions

- **19/00430/PDN** | Prior Approval for the Change of Use of Agricultural Buildings to Two Dwellings (Class C3) | Morton Villa Farm Springs Road Misson – **Granted**
- **19/00503/HSE** | Demolition of Existing Porch and Erection of Single Storey Side Extension | The Lodge Church Street Misson - **Granted**

b) To consider planning applications –

- **19/00622/ADV** | Erection of Illuminated and Non-Illuminated Signs | Angel Inn Dame Lane Misson. The PC resolved to make no comment about the planning application. In viewing the documents supplied with the application there is a mock-up of the premises that shows two walls are rendered which are currently red brick. The Parish Council raised the point that if the owner is intending to render part of the premises, as it is in a conservation area a separate planning application would be required. A resident also raised a comment about how long the external lights would be on into the night as it could disturb neighbouring houses. **Clerk to pass on these comments to Bassetlaw Planning.**
- **19/00741/HSE** | Remove Existing Gates, Block Up Opening in Reclaimed Bricks and Create Pedestrian Access | White Cottage Church Street Misson. Cllr J Watkins excused herself from the meeting whilst this was discussed. **Council resolved to make no comment**

c) To consider any other planning matters.

- Tree on the Green blocking light from 3 Lilac Cottages. The owner of the cottage has contacted the Clerk re this issue. Following discussion, it was decided that Cllr Watkins would arrange an inspection with one of the Lengthsmen to determine if any action could be undertaken that would not undermine the integrity of the tree. It was also noted that any action taken with regard to the tree would require a planning application as it is in a Conservation area. **Action Cllr Watkins to arrange inspection.**
- D Cllr M Watson has received two formal complaints regarding the condition and appearance of the protestor camp at Misson Springs which he has passed on to the Planning Department at Bassetlaw District Council (BDC). BDC have undertaken a visit to the site on the 3rd May and determined that there has been a breach of planning consent on behalf of the landowner. He has been contacted by BDC and has four weeks in which to submit a formal planning application – this period expires

on the 17th July. If he does not comply a Planning Enforcement Order will be issued which could result in action against both the landowner and occupiers.
The PC expressed their disappointment in not being informed of these developments by BDC. **Action – Clerk to write to BDC Planning**

8. The Neighbourhood Improvement Programme

• Lengthsmen –

Cemetery - Cllr Watkins gave an update on progress. A Johnson from the Cemeteries section within BDC visited the cemetery today for an informal inspection with Cllr Watkins, the Lengthsman who has responsibility for maintaining it and the Clerk. He expressed his admiration for how well maintained the cemetery was. He also explained how the Parish Council could undertake their own inspection of the headstones etc in the cemetery to ensure that they were not posing a health and safety issue. From his own inspection of them he was content that the vast majority were fit for purpose. He advised that a record be kept of the PCs own inspection and any remedial action which is undertaken.

It should be noted that the maintenance of graves is the responsibility of the owner of the grave in the first instance.

Action – Cllr Watkins and Lengthsman to undertake inspection of the cemetery over the next few weeks

Action – Clerk to contact the Commonwealth War Graves Commission to request a plaque to be placed at the cemetery

Churchyard – the wildlife aspects of the churchyard have been complimented by Julie Williams the Hanson's Landscape architect in encouraging wildlife and biodiversity.

- **Newington Sign** – Clerk has received quote from Morris Cast Signs for £4,326 (inc VAT) which was approved at this meeting. Once the order is confirmed the sign should be installed within 12 – 16 weeks. **Action – Clerk to confirm order**
- **Christmas Tree** – Cllr Edwards has inspected the Green re the potential for lighting a tree or trees from the lampposts adjacent. There is one tree which is placed conveniently for this – the PC agreed that this one should be chosen. Cllr Edwards has contacted Christmas Direct (who supply Bawtry's lights) for an informal quote. The cost is £266 (plus VAT) for 100m of lights – the recommendation for lighting one tree is 200m – these would remain in situ throughout the year, but only lit during the Christmas period. The PC have agreed in principle for Cllr Edwards to obtain a formal quote and further technical information. Once this has been received the Clerk can progress the electricity supply etc with Western Power and Notts County Council (NCC). **Action – Cllr Edwards to obtain a formal quote and further technical information from Christmas Direct.**
Action – Clerk to contact D Cllr T Taylor re accessing the Councillor's Divisional Fund for a contribution towards the cost of the Christmas lights.

9. **Review of Neighbourhood Plan.** The Chair has contacted the original steering group and is in the process of arranging an informal meeting with the owner of Misson Mills to discuss what. If any, progress has been made with regards to the redevelopment of the Misson Mills site. Ongoing

10. Business Liaison

- **Odour emissions from Tunnel Tech.** There were 17 reported complaints in June. D Cllr M Watson attended a meeting on 28th June at BDC with Simon Middlebrook (Tunnel Tech Area Manager), Andrea Stewart (Environmental Health) and Liz Prime (Head of Neighbourhoods). Simon Middlebrook explained there have been delays to

the commencement of the enclosure works due to technical and financial reasons. The impact of this is that completion has been put back from the end of December 2019 to the end of April 2020.

BDC have stated that formal action will be taken against Tunnel Tech if there is any further slippage from April 2020.

Simon Middlebrook has offered to attend the September Parish Council meeting.

At the meeting D Cllr Watson raised the issue of air quality monitoring with regard to those emissions which are known to pose a significant threat to human health, i.e. particulate matter (PM10 and PM2.5) and ammonia, both of which are likely to be present in the output from the filters at Tunnel Tech North due to the nature of the production process. Currently no air monitoring is undertaken – BDC have committed to look into this

- **Doncaster Airport Committee** – Cllr Edwards attended the meeting held w/c 10th June – the minutes will be available on the PC website.
Cllr Edwards brought to the PCs attention a Community Investment Fund which the Airport allocates £5k to each year re the areas represented on the Airport's Consultative Committee. It is to fund activity related to:
 - Heritage conservation
 - Environmental improvement
 - Improving health and wellbeing, and
 - Bringing the community together.
- **IGas Springs Road CLG** – no activity since the last meeting.

11. To receive a report from Misson Community Association. Cllr Wilcox provided the following update:

- New lights have been installed in the Community Centre which have saved 1,000 KW hours – an equivalent of £100 in the first quarter
- The book swap will be held on the 6th July – there will be not be one in August.
- The annual Village Show will now be held on the 7th September with the auction on the 8th September. The Church will also be open serving tea and cakes
- The Hambleden Production Company will be staging a version of Steptoe and Son with on the 23rd November
- There will be a Christmas fair on the 1st December
- The Christmas Seniors meal will be held on the 18th December
- There are plans to stage a pantomime – Cinderella on the 11th and 12th January and a Talent Show at a later date
- Misson Feast – MCA have decided to hold this over until 2020 to be held at the time of the VE Day commemorations.

12. To discuss renewal of the Community Centre Lease – Cllr Wilcox has arranged a meeting with Cllrs Woolliams and Watkins on the 9th July to discuss the lease.

The PC made a decision to extend the current lease to the end of December 2019 to allow for the new lease to be agreed and drawn up. **Action – Clerk to inform MCA of this decision**

13. To discuss progress of the Misson Parish Newsletter – Chair gave heartfelt thanks to all the people who helped to produce, print and distribute the first Parish Newsletter.

The next newsletter is to be approved at the September Parish Council meeting – Dr Walker will be in contact with the PCs re content for this. Decision taken for this newsletter to be shared between MPC and MCA

14. To discuss retention of documents policy. The Clerk has drafted and circulated this to the PCs. Following discussion, it was decided to adopt the policy. It is the intention for the Chair and Clerk to go through the documents held in the Community Centre over the summer to determine which should be retained and which destroyed.

15. To receive a report from Frack Free Misson: the meetings continue to be held on the second Thursday of the month at the Angel Inn – next meeting on the 11th July – all welcome.

FFM has supported Woodsetts in their preparation for the recent enquiry and also by attending on several days.

Further talks to share FFM 's baseline testing knowledge have been booked by other communities.

FFM representatives to be invited to address neighbouring parish councils in July and August. FFM representatives will be talking to a political group in the Isle of Axholme, by invitation

Representative of FFM has been invited to take part in a climate emergency panel debate and to also be a guest speaker at a festival

Further links have been forged with two NGOs, both offering expert support should a further application be submitted

Working groups on campaign planning and funding formed

16. To review highways and parish paths

Kissing gate – update provided in matters arising from the minutes of the last meeting not on the agenda.

17. To discuss issue of rat infestation. D Cllr M Watson has raised three formal complaints with Environmental Health at BDC from residents on Manor Close and Middle Street. Environmental Health have responded by placing test bait in the sewers to ascertain if the problem is originating from there - D Cllr Watson will receive a report about the efficacy of this approach.

It was confirmed that Severn Trent Water provides an annual fee to BDC for undertaking the sewer baiting on their behalf.

Residents are advised to contact either the Clerk or D Cllr Watson directly to report further instances which will be passed on to Environmental Health.

A resident has requested reassurance that no dead or dying rat that has been poisoned will be able to access public spaces or private property where dogs, cats, chickens and other wildlife can consume the animal and suffer the consequences raised an issue

18. To discuss the VE Celebrations for 2020 – due to the length of the meeting it was decided to defer this item until the September meeting. The PC would like to be included in any relevant meeting with the MCA.

19. To receive a report on Misson Cemetery/ Churchyard – please see Lengthsmen update

20. Communications: none this month

21. Parish Financial administration

To receive and approve:

- **2018/19 audit update** – the Annual Internal Audit Report has been completed by the Internal Auditor. The conclusion of the audit is that internal controls in place appear to be efficient and effective and there are no matters that should be drawn to the attention of the PC. The PC formally approved the audit report at this meeting – proposed by Cllr Wilcox and seconded by Cllr Edwards
- The Clerk has placed the Exercise of Public Rights notices on the Parish Council Notice Boards and will publish the Internal Audit Report on the Parish Council Website following this meeting. Members of the public will have the opportunity until the 14th August 2019 to view the PC accounts and raise questions.
- The clerk presented the Financial statements to the 30th June 2019 and Council resolved to accept them

NatWest Current Acc. @ 30/6/19 £14,805.81
 NatWest Reserve Acc. @ 30/6/19 £10,544.02

- Councillors resolved to approve the following cheques for payment.

Chq no	Payee	Description	Amount
001163	Harry Stebbing Workshop	Two Notice Boards re Community Centre	£3,202.50
001164	Gary Thornton	Printing of MPC Newsletter	£51.30
001165	M Guest	Lengthsman May & June	£71.50
001166	G Cawthorne	Internal Auditor	£210.00
001167	S Scott	TEC Clerk salary – June	£121.00
001168	M Hooper	MPC Clerk salary – June	£368.40
001169	HMRC	PAYE – June	£84.40
001170	E Jordan	Lengthsman – June	£242.20
001171	Morris Cast Signs	Newington sign – deposit at 50%	£2,163.00
001172	D Fox	Grass Cutting	£300.00

22. To receive feedback from meetings attended in January.

D Cllr M Watson attended the Bassetlaw Parish Forum meeting on the 24th June – the topic of discussion was Transport in Nottinghamshire

23. To receive correspondence:

Two complaints have been received:

- Fly tipping on Idle Bank. **Action – Clerk to contact BDC**
- An irrigation pump next to the river path on River Lane is creating a lot of noise. **Action – Clerk to contact Polybell in the first instance**

24. To confirm the date of the next meeting: Wednesday, September 4th 2019.