

## Misson Parish Council

Minutes of meeting held virtually at 7.00pm on Wednesday 2<sup>nd</sup> December 2020.

As a consequence of the Coronavirus pandemic the meeting was held virtually as a video conference. Members of the public were given the opportunity to join the meeting and/ or to raise questions in advance.

### Public Questions:

1. A member of the public asked for an explanation as to why the Constitution of the Town Estates Charity (TEC) could not be published, also why the minutes of the TEC meetings are not published on the Parish Council website. A supplementary question was raised regarding the fact that the Parish Councillors were also the Trustees of the TEC.

The response from the Chair was that the Secretary of the TEC has already provided a detailed explanation as to why the agenda, minutes and constitution of the TEC are not published, other than the Annual General Meeting papers, and also that the resident had been made aware that the TEC Managers will be considering what information to publish to the MPC website within their wider communications review at their December 2020 meeting.

For information, the Parish Councillors act as Managers of the Town Estate Charity as the Trustee of the charity is Misson Parish Council, an arrangement dating back to circa 1897.

As requested by the member of the public and two other public participants these comments have been recorded in the minutes.

2. A member of the public raised the issue of the installation of the new signage by the owners of Pollybell Farm which stops access to the riverbank walk along Pollybell land. When they contacted the Farm and asked if they could continue to access the land for walking, they received a positive response in writing – allowing them continued access. The owner of the Farm is prepared to provide an update on the issue to be included in the January Newsletter. This item will be discussed more fully later in the meeting.
3. A member of the public asked what the local bylaws were in respect of wheelie bins left on the public highway after they had been emptied. The point was also raised that they may have a negative impact if the village were to enter the Best Kept Village competition. D Cllr M Watson explained that the bylaws stated that the bins should be returned within the curtilage of the relevant property on the same day. It should be noted that there are some properties on Slaynes Lane which insufficient room within their boundary to accommodate the bins. The Parish Council can report instances of this to the Refuse Department at Bassetlaw District Council (BDC) who will contact the householder. Members of the public can also contact BDC directly.
4. A member of the public raised a query with the draft minutes of the MPC meeting held on the 4<sup>th</sup> November. Those minutes noted the following -  
***Building Maintenance Committee*** – concerns were raised by MPC that a preliminary meeting had been held by the MCA to discuss the maintenance of the Community Centre. As a result, a joint meeting between the MCA Trustees and representatives from the MPC took place on the 28<sup>th</sup> October

The member of the public disagreed with this comment – they said that the MCA Trustees meeting with the MPC reps was called because of heated exchanges at the October MCA meeting. The Chair maintained that the MPC minutes re the November meeting were correct and would not be altered.

Cllr P Edwards attended the last MCA meeting in November and queried the accuracy of the minutes from the MCA meeting in October. He was informed by a member of the MCA Committee that the minutes could not be altered.

There followed comments raised by members of the public to this issue. Cllr P Edwards and another member of the public both expressed the wish that a line could be drawn under recent issues between the MCA and MPC and both groups move on from them.

**Present:** Cllrs. Jayne Watson (Chair) Julie Watkins, Peter Edwards, Andy Woolliams, Ken Shephard, Jamie Sutherland, Mark Watson (also attending as D Cllr), C Cllr Tracey Taylor and Clerk Mark Hooper.

1. **To receive apologies for absence:** PCSO David Airey
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of November 4<sup>th</sup> 2020.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
  - **Replacement Salt Bins** – A third salt bin has been delivered in error and can be retained at no extra cost – it will be sited at the entrance to Misson Mills during December. **Action – Clerk to issue further reminder to NCC to remove the old salt bins.**
  - **Dame Lane sign knocked over** – brought to the attention of the Clerk following June PC meeting. A new school sign has been installed – there is space available on the posts for the street sign to be fixed to. Clerk has provided information and a photo to BDC who are going to arrange a site visit. This is ongoing.
  - **Fly Tipping on River Lane** – a large amount of vegetation on River Lane was restricting the maintenance being carried out by the Lengthsmen. The Clerk was requested to contact the landowner adjacent to this to raise the issue with them. A telephone response from the landowner was received by the Clerk - it is vegetation left behind following recent works to replace some fencing. Once the work is completed in the next few weeks the vegetation will be cleared.
  - **Fly Tipping on Slaynes Lane** – there is large amount that has been reported to the Doncaster East Internal Drainage Board, Notts County Council and Bassetlaw District Council to determine which organisation is responsible for this. Clerk has issued further requests for an update. Clerk has contacted the PCSO for advice – members of the public can report fly-tipping to the police who will raise an incident number – the advice was also to contact the agencies listed above.  
The Clerk contacted BDC to request some signage to be placed in the areas most impacted – this has been received and will be put up by the Lengthsmen in due course.

Further rubbish has been fly-tipped in the same area – **Action – Clerk to report this to the Police and follow up with BDC.**

5. **To receive reports from District and County Councillors**
  - **C Cllr T Taylor:**

**COVID:** NCC has agreed to re-open the Community Grant Fund. £1m was allocated to help local communities and organisations impacted by the first lockdown. Of this £660k had been allocated – leaving c£330k available.

**Recycling and Waste Management** – a Policy Committee is going to resume looking into this issue with a view to reviewing waste management policies to meet the new Govt targets in conjunction with the District Councils and Veolia who hold a 26-year contract for waste disposal in the County.

- **D Cllr. M. Watson:**

**Covid update:** Nottinghamshire, including BDC, have moved out of lockdown into Tier three. The numbers of Covid patients in hospital remain high.

**Update on the Bassetlaw Local Plan** which will run from 2018 – 2037. There have been 726 responses to the initial draft of the plan which has led to some significant changes. The bulk of the housing allocation will now fall to Worksop and Retford. The updated draft plan will create 589 new houses per year and an additional 11,200 new jobs.

There has been a significant impact on Misson – the original aim was to increase housing in the parish by 50 dwellings as outlined in the current Misson Neighbourhood Plan. This was to be increased to 59 in the earlier version of the Bassetlaw Local Plan.

Following a flood risk analysis of the village the requirement has been reduced to nil.

For most rural communities their allocation for new housing has been reduced from 20% of their current numbers to 5% to reflect the pressure additional housing has on established infrastructure.

Consultation of this iteration of the plan will run until the 20<sup>th</sup> January 2021. The plan can be accessed via BDC website – link below:

<https://www.bassetlaw.gov.uk/planning-and-building/the-draft-bassetlaw-local-plan/draft-bassetlaw-local-plan-november-2020/draft-bassetlaw-local-plan-november-2020/>

**Flood Review Group** – there is a meeting on Monday 7<sup>th</sup> December – D Cllr Watson will report back at the MPC meeting in January.

6. **To receive a report on the policing of the Parish:** PCSO Dave Airey provided the update for November via email. There have been ten crimes over the whole BEAT area for November – none of which were in Misson. This compares with ten crimes reported during October. The full report includes security advice applicable to everybody and is available on the MPC website.

7. **To receive a report from Misson Community Association –**

**Christmas Meal for over 65s** – this year it will be delivered to their homes from the White Horse – so far 21 people have asked to be included. BDC have provided a donation to the cost. The MPC will also make a donation up to budgeted £150 – sum to be confirmed by MCA.

**Christmas Treasure** – as access to the Community Centre is not possible for community events it was proposed at the last MCA meeting to utilise the outside branches of the Pinfold hedge to hang a Christmas bauble, stocking, decoration etc to run through December up to 12<sup>th</sup> Night. The decorations would be subsequently removed and recycled. MPC were asked for formal permission to use the Pinfold hedge – proposed by Cllr J Watson and seconded by Cllr A. Woolliams.

**Misson Pre-School** is going well. MCA have experienced some financial constraints as they have been unable to fund raise during the pandemic.

**Rural Community Action Nottinghamshire** – MCA have recently joined the organisation as their support and information has proved invaluable.

**The village Christmas Trail** – working jointly with volunteers to provide a prize for the best decorated house and providing Marshals to ensure Covid safety

**The Chair and members of MCA** pass on their wishes for a happy, safe and peaceful Christmas and New Year to all on the MPC. They also wish to pass on their thanks to the Clerk of MPC for the help and support provided to MCA.

**Building Maintenance Committee** – the first joint meeting with MCA and MPC was held on the 16<sup>th</sup> November. Following discussion, the priorities identified were works to the roof of the building and also an area of floor in the bar area of the main room.

The following is an extract from the minutes of that meeting outlining the roof:

*The initial inspection of the roof by Misterton Roofing had identified the following:*

- *The pitched porch roof on the left-hand side of the building requires some attention – there appears to be rotten timbers that require replacing and then replace the slates. It was thought that damage was by condensation and poor ventilation rather than water ingress. Agreed to remove the internal ceiling board to assess more accurately.*
- *The flat roof at the rear of the building (part of which had originally been a pitched roof) has a lifespan left of approximately 4-5 years.*
- *The pitched roof at the rear of the building requires some maintenance relatively soon with regards to slipping slates etc., and possible removal of the chimney*
- *The felt roof at the front of the building which is part of the modern extension needs replacing within the next year.*
- *There were issues with some of the ridges and valleys also.*

Discussion was held about the chimney stack and the porch at the side of the building which the building survey had suggested could be removed. It was felt that both should be retained.

Two further quotes will be obtained by MCA – once these are received a further meeting of the Maintenance Committee will be convened.

In the MPC meeting some discussion was held about the state of repair of the two flat roofs. These will be considered when all three quotes have been received.

## 8. Parish Financial administration

### To receive and approve:

- The Clerk presented the Financial statements to the 30<sup>th</sup> November 2020 and Council resolved to accept them:

NatWest Current Acc.	@ 30/11/20	£19,875.47
NatWest Reserve Acc.	@ 30/11/20	£10,563.99

- Councillors resolved to approve the following payments:

<u>Payt</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
BACS	TEC Clerk	Salary – November	£113.00
BACS	HMRC	PAYE – November	£87.00
BACS	MPC Clerk	Salary – November	£377.40
BACS	J Watkins	Reimbursement of cost of daffodil bulbs	£31.08
BACS	Torne Valley	November - invoice	£28.64
BACS	Bawtry Forest	Christmas Tree	£230.00
BACS	Enterprise	Accountancy Services	£126.00
BACS	J Watson	Reimbursement for ink cartridges	£31.55
BACS	H Metcalf	Planning Consultant re MNP	£1,000.00
BACS	Lengthsman 1	Maintenance in Cemetery & Village Green	£93.50
BACS	J Watkins	Reimbursement of cost of Hawthorne Whips	£54.00
<b>Total</b>			<b>£2,172.17</b>

- The Clerk explained that some preliminary work has been undertaken on the 2021/22 budget which will be discussed at the January 2021 meeting.
9. **To discuss the implications of the Coronavirus situation** – there is good news with the development of the vaccine.

The various volunteer groups in the village have continued including some volunteers who have been collecting donations to the Bassetlaw Food Bank.

‘Help My Street’ – MPC has received some information about an online platform which helps to coordinate local volunteer groups – this has been passed on to the ones in Misson to consider if it is worthwhile.

## 10. Planning –

### a. To note planning decisions:

- **20/00084/FUL** | New dwelling and Attached Garage, Single Storey Garage for Dame Lane Farmhouse and Erection of Boundary Wall | Land At Dame Lane Misson. **This planning application was originally refused. An appeal was submitted against this decision – the appeal has been subsequently dismissed**

### b. To consider planning applications:

- **PROPOSED DEVELOPMENT:** Vary Condition 4 of planning permission 1/15/01498/CDM to extend the evaluation and restoration period of the site for a further 3 years until November 2023 and to relinquish drilling the horizontal well  
**LOCATION:** Land off Springs Road, Misson, Applicant – IGas Limited.  
 The Community Liaison Group (CLG) met with IGas on the 5<sup>th</sup> November and were informed that a three-year extension was to be sought. IGas want to wait for the outcome of the Govt moratorium on shale gas development.  
 The public consultation period was to run to the 8<sup>th</sup> January – this will now run until the 31<sup>st</sup> January.

It was decided to wait until the January MPC meeting to confirm the MPC response. The draft response to be shared with the CLG.

- c. **To consider any planning applications received after the agenda was posted** – none this month.
- d. **Progress with Neighbourhood Plan (MNP)** – as mentioned earlier in the meeting the housing allocation for Misson has been reduced to zero in the latest iteration of the Bassetlaw Local Plan (BLP).

The current MNP carries reduced weight with BDC planning decisions as it has not been reviewed within a two-year period. However, the BLP has not yet been finalised until at least Dec. 2022 and yet further changes to the plan may be implemented which could impact Misson.

The remaining policies within the MNP still carry full weight.

There is now a choice to be made whether to continue or shelve the review of the plan for the time being with a view to revisiting it in the future when the BLP is finalised.

Since the MNP was commissioned the village has been granted Conservation status which provides an additional level of protection with what can be approved via planning.

If it is shelved the current MNP could be tested in some way by a development scheme which is not covered by the plan, although the lack of a target housing requirement and the greater significance of flood risk in the area will be an important consideration in planning determination.

In addition, the Govt White Paper on Planning is still in progress through Parliament which may impact neighbourhood plans – although the progress has been impacted by Covid.

It is clear that there is still a need for some new housing in the village therefore it is prudent to retain the Misson Mills site in the MNP which currently runs to 2031

There is also the cost impact – a grant in excess of £9k was given to MPC to review the plan – the balance of this funding could be handed back if the review was shelved

Following discussion there was a unanimous decision to shelve the review for the current time.

**Action – Chair to contact BDC Planning.**

e. **To consider any other planning matters** – none this month.

## 11. To review highways and parish paths

**Cattle Grid on Top Road leading onto Brickyard Lane** – this has been damaged and hinders the opening of the gate. **Action – Clerk to contact the Dairy Farm**

**Access to the riverbank** – James Brown of Pollybell has taken action to restrict access to the river path from the third stile from River Lane, across the flood bank to Dales Lane and onto Top Road. He has cited various issues with trespassing, anti-social behaviour, vandalism and increasing abusive behaviour towards his staff which has led to this decision

Following discussion about this situation it was felt that a F2F meeting with James Brown and the PC would be useful to discuss the options. **Action – Clerk to contact James Brown to arrange a meeting.**

**Parking on West Street** – an issue had been raised about buses not being able to get access due to parked vehicles.

Following discussion, it was decided to include an item in the January Newsletter to raise awareness of parking in the village.

## 12. The Neighbourhood Improvement Programme

- **Lengthsmen** – more work has been undertaken in the Cemetery re the levelling of some of the older graves – this will continue through the Winter  
The lamp from the Church porch is currently being restored.  
A request was made to have a Brown Wheelie bin for the Churchyard in 2021 – Cllr J Watson proposed and Cllr P Edwards seconded. **Action – Clerk to arrange**
- **River Lane** – signs have been installed by the Lengthsmen explaining that the Parish Council are now maintaining the area at the bottom of River Lane.
- **Pinfold** – Cllr J Watkins explained that bulbs have been purchased for the Pinfold and also the Hawthorne whips which should be delivered next week. She asked for volunteers to help plant them – she will liaise with them.  
The LIS grant application for the Memorial bench in the Pinfold has been granted. This will be ordered in due course along with the bench for the Cemetery (funds provided by a parishioner) and also the Notice Board for the Churchyard.  
The report from the Landscape Architect is awaited.
- **Grass Cutting at the Bungalows.** – it had been suggested that the PC take over responsibility from BDC for cutting the grass in this area. Information from BDC indicates that the PC would also be taking on responsibility for maintaining the trees and hedges. Following discussion, it was felt that the responsibility should stay with BDC. Proposed by Cllr J Watkins and seconded by Cllr K Shephard. **Action – Clerk to inform BDC of this decision.**

- **Misson Cemetery** – there has been a lot of positive feedback about the condition and maintenance of the Cemetery
- **Misson Churchyard** – the Chair has been in discussion with the PCC about the Notice board for the churchyard. It should be a shared resource for the groups in the village who do not have their own board. Awaiting a final response re the wording to go on the Notice board. There has been an update on the planned works for the Church in creating a kitchen and toilet – this has stalled for various reasons and it now appears that the oil tank will require replacing.
- **Village Green** – a small floodlight has appeared on the Green. **Action – Chair to follow up.**
- **Update re Notts Rural Gigabyte Scheme** – following the presentation made by NCC at the November meeting Cllr M Watson has been in touch with them. He has also attempted to register on the Openreach Platform – but has experienced some technical difficulties. Three residents have contacted Cllr M Watson so far indication they would like to be included in the scheme.  
**If anyone in the village wishes to be included in the scheme can they contact the Clerk or Cllr M Watson.**

### 13. Business Liaison

- **Odour emissions from Tunnel Tech (TTN).** The reported number of complaints during November is 38 so far compared to 30 in October.

**Tunnel Tech North** have provided an update to the enclosure works which were completed within the timescale of 30<sup>th</sup> November – this will be available on the PC website

**BDC Environmental Health** are to undertake an inspection on the 7<sup>th</sup> December and monitoring of odours will take place. Their update will also be available on the website.

**Residents can lodge complaints with Environmental Health at BDC via the following email address:** [Environmental.health@bassetlaw.gov.uk](mailto:Environmental.health@bassetlaw.gov.uk)

- **Doncaster Airport Committee** – there is a meeting on Thursday 3<sup>rd</sup> December which will be reported back to the January MPC meeting.
- **Misson School** – Cllr A Woolliams provided an update – there are currently no children or teachers off as a result of Covid.  
**Playground/ Park Group** – as a result of Covid the Grant process is abeyance – but discussions with contractors are continuing.

14. **To discuss the Christmas Tree on the Green and the Churchyard**– This is now in situ and decorated to much approval in the village. There is currently a 32 Amp consumer unit with a 6 Amp adaptor – approval was given to seek a quote to upgrade the adaptor to 32 Amp – Proposed Cllr M Watson and seconded by Cllr P Edwards. Approval was sought for decorations for the Christmas Tree for the Churchyard - £20 was approved – Proposed by Cllr P Edwards and seconded by Cllr K Shephard

15. **To discuss the issues with River Lane** – this was covered previously in the meeting

16. **To receive feedback from meetings attended during October:** nothing to report at this meeting The next North East Bassetlaw Forum meeting will be on the 7<sup>th</sup> December which Cllr P Edwards will attend.

17. **To receive correspondence** – an update on the IGas planning application was received from Frack Free Misson – this will be included on the PC website.

18. **To confirm the date of the next meeting: Wednesday, January 6<sup>th</sup> 2021 at 7.00pm.**