

**TOWN ESTATE CHARITY (Charity No: 259585)**

**(Formerly the Embankment Enclosure Trust)**

**Minutes of the Annual General Meeting held at Misson Community Centre on  
Wednesday 22<sup>nd</sup> June 2022**

**Present:**

Amanda Walker (Chair), Mary Morgan, Sue Smith, Julie Watkins, Andy Woolliams

Five residents attended

1. Amanda Walker was elected as Chairman
2. Andy Woolliams was elected as Vice-Chairman
3. To receive apologies for absence. Managers Jamie Sutherland and Mark Watson
4. To approve the minutes of the meeting held on 2<sup>nd</sup> March 2022. Approved and signed as a true record.
5. To consider matters arising from the minutes not on the agenda. None
6. To receive, review and approve applications for grant funding. Managers approved the following three grants:
  - Pinfold wildflower planting £3,850 to Misson Parish Council
  - Jubilee village beacon £490 to Misson Parish Council
  - Jubilee flag decorations £104.95 to Misson Community Association
7. Managers reviewed and approved:
  - The annual accounts for the year ending 31<sup>st</sup> March 2022. The accounts were signed and dated by the Chairman and Secretary/Treasurer. A loss of £5,486.84 over the year resulted in a year-end balance of £40,146.21
  - An application for Bankline, free online banking with the charity's current account provider NatWest Bank **Secretary**
  - Savings products to replace the Shawbrook Bank fixed rate bond following maturity on 15<sup>th</sup> July 2022. Managers approved an application for a 2-year fixed rate savings bond with United Trust Bank (UTB) for a £15,000 deposit (currently @ 2.5% interest). If UTB prove 'user friendly' a further deposit of £10,000 in a 40-day notice account (currently 1.1% interest). Managers noted that all the savings options presented should generate enough interest to pay the TEC annual administration expenses. Managers noted that following the meetings financial commitments the NatWest balance will be circa £6,851 on instant access.

- Managers **noted** the following payments made between meetings:

Cheque Number	Recipient	Amount
000099	Gary Thornton (newsletter)	£8.00
000100	Raymond Lister (Countryside Stewardship WD2)	£600.00
000101	Policy Bee Ltd (insurance)	£189.00

Managers **approved** the following new cheques for payment:

Cheque Number	Recipient	Amount
000102	Isle of Axholme WLMB (land drainage)	£11.86
000103	S A Scott (admin expenses)	£32.35
000104	Misson Parish Council (Beacon)	£490.00
000105	Misson Parish Council (Pinfold wildflowers)	£3,850.00
000106	Misson Community Association (Jubilee flags)	£104.95

- Correspondence. Managers noted the Isle of Axholme WLMB newsletter
- The Chairman presented the annual report for the year ending 31<sup>st</sup> March 2022 as a visual presentation which included TEC supported projects such as Project 2020, the Pinfold wildflower planting and Misson Line Bank access and conservation improvements, together with financial information. The Secretary's Annual TEC report circulated with the agenda items was approved and signed as the official Annual Report, which together with the presentation will be published on the MPC website.
- Questions from the public.
  - Residents felt that Misson school children might benefit from further engagement with the conservation and heritage work supported by the charity to inspire young minds. Managers agreed with this sentiment and A. Woolliams, as a school governor, agreed to make the presentation available to the school. **A. Woolliams/Sec**
  - The benefits of capturing residents 'Misson Memories' and sharing this through Information Boards in Line Bank and at the Pinfold were highlighted which all present would welcome. The chairman explained that a 'storyboard' for the Pinfold was being planned and was agreed with the benefactor. The chairman instructed the secretary to agenda information capture, storyboards and forms of dissemination at the next meeting. **Secretary**
  - Residents would welcome more information concerning the objectives and application process for accessing TEC grants for parish initiatives. Residents raised the need for clarity in the separation of managing the TEC grant funds from the managing of parish council initiatives.
  - Why plant a wildflower meadow in the Pinfold rather than sow a wildflower meadow which would be much less costly? Managers explained that expert advice suggested that planting was much more permanent over the long term than using seed and so should ultimately represent value for money.
  - A resident wondered if TEC could consider awarding personal hardship grants, if necessary, as this was thought to be part of the parish/TEC history. The Secretary explained that this

had been considered during the pandemic and discussions with BDC and their agent, BVSC, on food bank eligibility had revealed no Misson residents were eligible at that time. However, as a rule TEC only supports community level projects/groups, rather than an individual which would be an exceptional case.

**The Chairman thanked all those attending the meeting for their contributions and closed the public meeting.**