

Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 6th February 2019.

Public Questions:

Request for action to be taken to clear footpath on Springs Road (Jayne – not sure exact location of this?) **ACTION: Cllr Watkins will arrange for the Lengthsmen to clear the path. Clerk to contact landowner**

Tunnel Tech (North) Ltd: query raised re the meeting with Bassetlaw District Council and Tunnel Tech (North) Ltd held on the 29th January. Why was it not open to the public? Cllr Edwards responded – it was not intended to be an open meeting. The point of contact at Bassetlaw District Council (BDC) has changed from Amy Ogden to Andrea Stewart, Environmental Health Manager. BDC have not informed residents that there has been a change of personnel.

Query raised re if complaints raised by phone are included.

ACTION: Clerk to contact BDC to request the website is updated with the correct contact details and to clarify the phone complaints query

Chair reiterated that any complaints should be made direct to the Environmental Health team environment.health@bassetlaw.gov.uk or tel. 01909 533533 and ask for Environmental Health at BDC – not to a named individual

Feedback from the meeting is included at item 9.

The Pinfold – a message of thanks was given to the PC for the work which has taken place.

Fifty hawthorn whips have been planted to in-fill the existing hedging. A Tree Officer was consulted re guidance on how to maintain the hawthorn. It must be done in stages.

A request for ideas for the Pinfold has been on the notice boards since June 2018. A few suggestions have been made – a decision will be taken in due course.

Present: Cllrs. Jayne Watson (Chair). Jaime Sutherton, Peter Edwards, Andrea Wilcox, Julie Watkins, Mark Watson, Andy Woolliams, D. Cllr Annette Simpson, PCSO David Airey, Clerk Mark Hooper.

1. **To receive apologies for absence:** C. Cllr Tracey Taylor.
 2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
 3. **To approve the minutes of the council meeting of January 2nd 2019.**
Minutes were signed as a true and accurate record by the Chair.
 4. **To note matters arising from the minutes of the last meeting not on the agenda:** there were no matters arising
 5. **To receive reports from District and County Councillors.**
- Cllr. Simpson gave an update on the Unitary Authority developments. The LGA Council Forum have stated that localism is clearly on the agenda. There are no District Councils in Nottinghamshire that have said they are in favour of a Unitary Authority.

- There is the potential that Doncaster Airport could expand over the coming years. This would be dependant upon the growth of the business and would be over a significant timescale following public consultation
 - C. Cllr. Tracy Taylor was absent – no report.
6. **To receive a report on the policing of the Parish.** PCSO David Airey read his report which can be seen on the Parish website. Two crimes of interest: quad bikes stolen from Gibdyke (subsequently recovered), shed break in at Springs Road, Misson Springs.

7. Planning

- To note planning decisions – none this month
- To consider planning applications:
 - **18/01640/CAT** White Cottage, Middle Street. Tree of Heaven (5) Height 10m, Crown Reduction by 3m Holly (12) Height 6m, Crown Reduction by 1m Cherry (8) Height 7m, Crown Reduction by 2 to 2.5m and Remove a Lower Limb Lilac (10) Height 6m - Remove One Side Limb, Cut Out Any Dead Wood and Crossing Branches and Remove 2 Limbs (less than 75mm at 1.5m). No comment.
- To consider any other planning matters. Cllr. M. Watson attended the NE Bassetlaw Forum meeting on the 28th January where the Draft Bassetlaw Plan was discussed. There will be an open public meeting in Misson Community Centre on 20th February organised by Bassetlaw District Council to discuss the plan.

8. The Neighbourhood Improvement Programme

- **Lengthsmen** – Cllr. Watkins provided an update. Over the past couple of months significant work has been undertaken by the Lengthsmen. At the rear of the Churchyard the ivy has been cleared back - improving the look and accessibility. In the Cemetery work has been undertaken to level the ground and raise the sunken gravestone edges.
It is approaching a year since the Lengthsmen scheme commenced. A review of the terms and conditions will be undertaken by the Clerk with the Lengthsmen over the next few weeks to determine how work will be authorised and progressed in the coming year.
It is generally felt that the scheme has been a good success – it has offered a more tailored approach to the maintenance of the village.
It has been confirmed that the Lengthsmen are covered by the PCs Public Liability Insurance. Risk assessment documents will need to be written for their activities.
The Cemetery notice board is in the process of being installed.
- **Community Payback Scheme** – this is also deemed a good success. Experience has shown there needs to be further co-ordination with the work undertaken by the Lengthsmen.
- **Newington Sign** – work on this is on-going. **ACTION – Clerk to progress this in next few weeks.**
- **Church Clock:** - the clock is currently running approximately eight minutes slow. **ACTION – Clerk to arrange servicing of the clock**
- **Christmas Tree:** Cllr. J Watson has made initial contact with Western Power Distribution. C. Cllr. Taylor was going to provide an update following the January PC meeting – but is absent this evening. **ACTION - D. Cllr. Simpson to make enquiries of Gringley-on-the Hill plans for their Christmas Tree.**
- **Pinfold** – **ACTION – Clerk to formally thank Matthew Guest for the work he has undertaken on the Pinfold**

9. Business Liaison

- **Odour emissions from Tunnel Tech.** 27 recorded complaints for January 2019. Cllr. Edwards provided feedback from the meeting with Bassetlaw District Council and Tunnel Tech (North) Ltd held on the 29th January. Andrea Stewart, the Environmental Health Officer at BDC, had produced a background paper which Cllr. Edwards provided and read out. In summary it outlined the prosecution undertaken by BDC in 2015, as a result of which Tunnel Tech were fined £32,000 and BDC were awarded costs of £28,000. Improvement works have been carried out as a result of the prosecution.

Further work is due to take place to virtually enclose the whole of the production process and capture a significant amount of emissions and treatment of those with odour abatement. Tenders for this work are due back to Tunnel Tech by the 29th March 2019. Once a contract has been awarded it is anticipated the work should be completed in 31 weeks. David Armiger, Director of Regeneration and Neighbourhoods, at BDC, was clear with Tunnel Tech that if progress was not being made, he would meet with Tunnel Tech senior management to ascertain why. BDCs ultimate sanction is a further prosecution if the requirements of the original prosecution are not met.

The overall trend of complaints has declined since 2010. There are a higher number of complaints in the winter months as a result of climatic atmospheric conditions.

Tunnel Tech do liaise with BDC every two weeks and with the Parish Council every month about progress.

Any harm to health is disputed by Tunnel Tech and BDC. All Health and Safety procedures need to be met and are regularly monitored

ACTIONS:

- Clerk to contact BDC Environmental Health to ask if there are any plans to undertake a survey into the public health implications of Tunnel Tech operating within the proximity of the village.
- Clerk to ask if there is an official copy of minutes available from the meeting held on the 29th January.
- Clerk to Liaise with Simon Middlebrook of Tunnel Tech re attending the PC meeting on the 6th March.
- **Doncaster Airport Committee** – next meeting will be on the 28th March 2019
- **IGas Springs Road CLG** – Cllr. Edwards attended the meeting on the 24th January. Drilling had commenced and had reached a depth of 300m. NCC visited the site on the day of the meeting and confirmed that IGas were operating in accordance with the planning permission granted. A number of minor infringements had been reported – concerning vehicular access. Re the Tinker Lane site – the bore hole has now been plugged. Consideration is being given to what is required to return the land to agricultural use. No date has yet been set for the next meeting
The minutes will be on the IGas engage website when they are signed off – please see link below:

10. **To receive a report from Misson Community Association.** Cllr Wilcox provided the following update:

- A film matinee was held on the 19th January with 60 children and adults enjoying Christopher Robin.
- The AGM is to be held on the 20th March
- A gin tasting evening is to be arranged
- An Easter Egg hunt is to be arranged
- The Village Spring Clean will take place on the 27th April
- A treasure hunt is to be arranged for the summer
- Misson Feast will take place later in the year
- The Village Show will take place on the 31st August

11. **To receive a report from Frack Free Misson:** The AGM is to be held on the 7th February. They have been undertaking independent monitoring. It was confirmed that there is NCC representation at the CLG meetings. If Frack Free Misson have any concerns they need to be raised with the PC. A question from the floor concerned emergency evacuation procedures. Cllr Edwards will raise this at the next CLG meeting.

12. **To review highways and parish paths**

River Lane – the PC has received a letter from Misson Marine Club (MMC) concerning the impact of the erosion of the river bank at the end of River Lane although it is unclear as to whom we should respond. The MMC have proposed a course of action to address the issue – they have stated that they have the funds and labour to undertake this work. They are seeking support from the PC. Response from the PC is that the Highways Agency, Environment Agency and Anglian Water are all interested parties who would need to provide permission for any work to be undertaken on the riverbank. The PC have engaged with these agencies over a period of time – but have been stalled at each attempt. In addition, it is unlikely if either agency would permit work to be undertaken unless it was by their own approved contractors.

There are also four residences on River Lane which would require specific consultation as any work on the river bank would directly impact them. A draft paper has been undertaken by the previous Clerk re the issues with River Lane but requires further work.

ACTIONS When this work is completed to be shared with MMC.
Cllr. Edwards to obtain a formal address for the MMC in order for the PC to respond to their letter.

Highways Issue – the dairy farm on Gibdyke has been depositing a large amount of mud on Top Street which impacts people visiting the Cemetery. **ACTION – Clerk to raise the issue with the dairy farm**

Waste Bins – the waste bin on the old railway line/ Station Road junction had been removed. The Chair contacted Wendy Turner at BDC who arranged for the bin to be reinstated

Fly-tipping – the Chair also arranged with Wendy Turner to have some fly-tipping removed from. Reported at the meeting that this still an issue **ACTION- Clerk to contact BDC to arrange removal**

13. **To receive a report on Misson Cemetery and Churchyard** – deferred to March PC meeting

14. **To note progress on Parish Clerk/ RFO vacancy** – Mark Hooper has been appointed and was warmly welcomed to his first PC meeting

15. **Communications:**

- To consider the production of the Misson Parish Newsletter – the aim is to publish in April. D. Cllr. Simpson has offered both financial and technical support with printing **Action: Chair to contact Cllr. Simpson over next few weeks to progress this.**
- To consider the setting up of a Facebook page – Chair has set this up and will monitor and develop it.

16. Parish Financial administration

To receive and accept:

- The clerk presented the Financial statements to the 6th February 2019 and Council resolved to accept them

NatWest Current Acc. @ 6/2/19 £16,010.62

NatWest Reserve Acc. @ 6/2/19 £10,535.47

- **2019/20 Precept** – the PC resolved to approve that the Precept should be set at 5%. Members had considered the necessary increase in the Clerk's hours and also the appointment of a Town Estates Charity Secretary. This represents a Precept of £12,560. This represents an increase of £1.71 per year on a Band D Council Tax payer. MPC instructed the clerk to notify BDC of the Misson Parish Precept requirement. **ACTION – Clerk to submit Precept Estimates form and audited 2017/18 accounts to BDC**
- **2019/20 Budget** – the PC resolved to approve the draft budget with an increase of 5% on the current figure.
- Bank mandate amendment – the PC resolved to approve the amendment to remove the previous Clerk and include the new Clerk
- Councillors resolved to approve the following cheques for payment.

Chq no	Item	Amount
001113	JH Watson (Green Bin)	£30.00
001114	NALC (Clerk training)	£40.00
001115	NALC (Annual subs)	£142.92
001116	S. Robey (accounts prep)	£90.00
001117	C. Tweedale (L'men)	£272.33
001118	E. Jordan (L'men)	£209.00

17. **To receive feedback from meetings attended in January.** Cllr. Sutherton attended the Police Priority Group Setting meeting on 16th February. Police are introducing the use of a drone to tackle rural crime issues in particular off road quad bikers. Cllrs Edwards and J. Watson attended the Bassetlaw Rural Conference on 17th the focus of which was the draft Bassetlaw Local Plan.

18. To receive correspondence

- Consideration of application to Local Improvement Scheme (LIS) re-funding for Lengthsmen equipment. After discussion the PC decided not to proceed with this. Decisions re equipment will be made once the requirements of the Lengthsmen have been established.
- The Chair has received a request for support from Bev Fullwood. This is in connection with Misson Primary School and a plan to improve the playground facilities. Representatives from Misson Primary School, the PTA, MPC, Misson Community Association and local volunteer supporters have been meeting over the past year to develop proposals for improving the playground. In summary MPC are being requested to submit an application to the Local Improvement Scheme on Misson School's behalf for funding of the scheme. Bev Fullwood would write the grant bid. Misson Primary School cannot apply to this scheme as it is a statutory funded body.

PCs considered this and the following points were noted:

- The request for support was received at too short notice for it to be placed on the agenda.
 - The deadline for the grant application is February 28th therefore there would not be enough time to fully consider the proposal.
 - Concern was expressed that the PC would be the named grant applicant and if successful be in receipt of funds which they would then be required to administer. The PC has reservations about taking ownership of this project as appears to be implied in the correspondence.
 - In future, a full and formal request should be made in good time for the PC to give due consideration to applying for such a substantial grant which should clearly state what the PC is being asked to commit to.
 - There is a possible requirement for up to 50% match funding also needs to be fully addressed. Who will provide this?
 - It was noted that the Misson Community Association could, in theory, submit a bid to the LIS.
 - The PC are not sure which body is progressing this proposal as nothing has been formally received in writing. What is the official name of the group?
 - The PC therefore cannot at this time, agree to undertake this application on the School's behalf.
 - **Action – Clerk to respond to Bev Fullwood**
- **Parish Council Elections** – these will be held on the 2nd May 2019. Further information will be supplied at the Bassetlaw Parish Forum on Monday 18th February.

19. **Standing Orders amendment:** Councillors resolved that the length of the PC meetings should be no more than two and a half hours including a maximum of 15 minutes for public participation.

20. To confirm the date of the next meeting: Wednesday, March 6th 2019.