

Minutes of the Meeting of Misson Parish Council Held on Wednesday 6th June 2018.

Parish Councillors Present: Jayne Watson, Mark Watson, Julie Watkins, Andrea Wilcox, Peter Edwards, and Jamie Sutherland.

PCSO David Airey was in attendance.

District Councillor Annette Simpson was in attendance.

County Councillor Tracey Taylor was also in attendance.

Item	Detail	Action
0.	<p>Public Participation: 6 members of the public attended the meeting. Jan & Spencer Robey earlier asked for their apologies to be noted.</p> <p>Headstones in the Cemetery: A question was asked about why headstones had been erected at the feet of some of the graves, rather than at the head.</p> <p>Liaison with Frack Free Misson: A representative from this community action group asked if a representative from the Parish Council would be willing to act as a formal liaison point. In particular the group has obtained monitoring equipment with which to independently verify recordings of water, noise, and air quality and were keen that the findings could be formally shared and minuted.</p> <p>Statement regarding position of Anti-Fracking: A question was asked if the Parish Council was willing to make a public declaration about being Anti-Fracking. The Clerk reminded the meeting that the Council is required to represent the interests of all parties within the community and whilst independent Parish Councillors may wish to state a personal position regarding Fracking, the Body Corporate could not.</p> <p>Heath and Fracking: Mrs Shelagh Handy raised awareness of a publication produced by eminent Health Professionals which raises concerns about the impact of fracking on public health. She agreed to make copies available if any of the elected Councillors present were inclined to read it and encouraged that as elected representatives, they should.</p> <p>Recovery of River Lane: Mrs Vivian Shilling asked what progress was being made on the recovery of River Lane and what strategies were being considered to restrict vehicular access to protect the environment whilst nature had chance to restore the river edge. County Cllr Tracey Taylor and the Parish Clerk each gave verbal reports of what action had been taken during the month. It was concluded that the best way to move the matter</p>	<p>The Chair and the Clerk agreed to go and look at the Cemetery and investigate.</p> <p>After a brief discussion it was agreed that Parish Councillor Jayne Watson would assume this role.</p>

	<p>forward was for a paper to be written which captured the issue and the options so that there was an agreed single version of the truth.</p> <p>Overgrown Hedgerows: Mrs Kath Williamson asked if the Parish Council was aware that hedgerows around the Parish are overgrown and there are a number of places where pedestrians have to step onto the road because it is too overgrown to walk on the grass verge.</p>	<p>The Parish Clerk is to action the writing of the proposed paper as soon as capacity allows and after the Norwith Hill Public Inquiry which is a matter of time priority.</p> <p>The Chair explained that Misson Parish is taking part in a Pilot Study with Notts County Council and is one of two rural Parishes that will have the public verges cut only twice over a 12 month period in order to allow Wildflower verges to flourish (as have frequently been suggested at parish council meetings over the last few years). She said that the safety of the public continues to be the Parish Council's greater concern, but if nature can be encouraged to thrive without compromising this, it should be encouraged. The Clerk was asked to confirm that land which is Public Highway is not unsafe, as the greater likelihood is that it is private land which is overgrown.</p>
1.	Apologies Received:	Parish Cllr Andy Woolliams.
2.	To receive any declarations of disclosable pecuniary & non-pecuniary interests:	None.
3.	To approve the minutes of the Annual Council Meeting Wednesday 2nd May 2018:	The minutes were approved and signed by Cllr J Watson.
4.	To note matters arising from minutes of the last meeting and not on the agenda:	None.
5.	Report from District and County Councillors:	<p>District Councillor Annette Simpson and County Councillor Tracey Taylor gave verbal reports to the meeting. At this juncture, Parish Councillor Mark Watson also entered his verbal report regarding the freedom of information request he had made about plastic recycling. More information is available at http://www.wrap.org.uk/blog/2018/05/reform-regulations-relating-packaging. Cllr Watson is arranging a visit to the Plastics Recycling Centre for interested parties.</p>
6.	To receive a report regarding Policing of the Parish including an update on the planned visit of Superintendent Rich Fretwell on 4th July 2018.	<p>a) PCSO David Airey delivered the latest crime report.</p> <p>b) The Council agreed that the first 20 – 30 mins of the July meeting would be given over to the public to ask questions of Superintendent Richard Fretwell. The Clerk is to put notices out to this effect.</p>
7.	<p>Planning:</p> <p>a) To Note Planning Decisions: None.</p> <p>b) To Note Planning Applications:</p>	<p>a) None.</p> <p>b) Regarding 'Land Adjacent to Delphin Cottage'; District Cllr Simpson asked to see the email from Kay Gregory that suggestions the Tree Officer is happy for a tree to be removed (despite the many objections made), and agreed to find out the identity of the Tree Officer in order that clarification could be made.</p>

	<p>c) To consider any other Planning Matters: a shipping container has been situated in a garden on Vicar Lane. Complaints have been received regarding the unplanned appearance of this. The legal concern is that, if the shipping container is to be in situ for more than 6 months, then a planning application is necessary.</p>	<p>c) Parish Councillor Jamie Sutherland had been able to contact the resident who said that it was in place to support a house refurbishment.</p>
<p>8.</p>	<p>To manage neighbourhood issues:</p> <p>8a) A verbal report from the Chair following the meeting with John Mann MP.</p> <p>8b) A report from the Neighbourhood Improvement Executive Sub-Committee</p> <ul style="list-style-type: none"> • Neighbourhood Improvement Programme • Pinfold • Lengthsmen Scheme <p>8c) A report from the Business Liaison Executive Sub-Committee</p> <ul style="list-style-type: none"> • Doncaster Airport • IGas • Organic Dairy • Tunnel Tech • Hansons <p>8d) A report regarding School liaison</p> <p>8e) A report regarding liaison with Misson Community Association</p> <p>8f) An update report regarding Norwith Hill</p>	<p>8a) Cllr Jayne Watson gave a verbal report of a very useful meeting with John Mann MP.</p> <p>8b) Cllr Julie Watkins gave a comprehensive verbal report of notable improvements around the Parish Area. The Clerk was asked to prepare a poster for consideration at the July meeting regarding use of the Pinfold. The Meeting agreed to confirm the Executive Sub-Committees proposal to appoint Mr Eric Jordon as an additional Lengthsman to undertake discrete projects.</p> <p>8c) Cllr Peter Edwards gave a verbal update report. Matters of note included;</p> <ul style="list-style-type: none"> - There were 3 complaints about Tunnel Tech during the month of May. - IGas have proposed a format for monthly reporting. - The Clerk is asked to contact Laura Summers (Public Footpaths) with a view to inviting her to the Parish for an inspection walk. - A number of complaints have been received regarding "a lock on gates near a wobbly fence next to the cattle grid near Line Bank". This should be corrected by Misson Organic Dairy. Cllr Sutherland agreed to investigate the matter and either speak to the Dairy Manager or gain a precise location of the problem so that the clerk could write to Joel Rathbone. <p>8d) Cllr Andy Woolliams had sent an email report to be read at the meeting. One matter of note is that the School Clean-Up weekend is taking place on 7th & 8th July 2018.</p> <p>8e) A lengthy debate was enjoyed and other matters are minuted against Agenda Item 10 following. It was agreed that Cllr Jayne Watson would make a bid application regarding an idea she had for a heritage project in connection with the Centenary of the Great War. Up to £300 Grant Funding is available for projects.</p> <p>8f) Cllr Jayne Watson said that she had been in communication with a former Chair of the Parish Council, Mr Chris Stringer and useful background information obtained.</p>

	<p>8g) An update report regarding Highways matters following the visit of Sarah Hird.</p>	<p>The Clerk gave an update report following the email report made immediately after the very useful visit of Mrs Sarah Hird on May 14th.</p> <ol style="list-style-type: none"> 1. Regarding grass verges and hedges, Sarah had said the normal cutting cycle was five times a year in areas that had a 30 mile an hour limit, and twice a year everywhere else. She was aware that Misson Parish Council is willing to be part of the pilot scheme where reduced cutting will be trialled. 2. The Clerk said that the gullies and drains had now been cleaned in the Parish. 3. Since the visit a check has been kept on the fixing of any illegal signs attached to the Highways chevron sign outside the Misson Springs Protection Camp. Most users of the site are now aware that this is a Highways infringement and have passed on the word to one another and are policing their own behaviour. 4. The Clerk reported that she had spoken with Mr John Pickersgill of Misson Mill who has agreed to contact the agent named on the outdated advertising sign outside and get it taken down. Paul Hutchinson (Lengthsman) has agreed to remove the outdated advertising sign for The Angel Inn on the corner of Top Street. This reduces distracting signage along a road that is a 30 mile an hour area, but where cars regularly speed. Removal of the signs will also enhance the look of that street. 																
<p>9.</p>	<p>Regarding Parish Administration :</p> <p>9a) To receive, review and approve Financial Statements</p> <p>9b) To note cheques approved for payment</p> <p>9c) To approve notice for Allotment Consultation</p> <p>9d) To consider request for Payroll to be outsourced</p>	<p>9a) the Chair confirmed that the VAT repayment had been received. The Clerk does not yet have access to the Parish Accounts and another set of forms have been completed and sent to the bank. An Auditor has been appointed; Mr Andrew Bosman.</p> <p>9b) The following cheques were issued :</p> <table border="0"> <tr> <td>1067 Lengthsman (LS)</td> <td style="text-align: right;">£033.00</td> </tr> <tr> <td>1068 Zurich Municipal (Insurance)</td> <td style="text-align: right;">£364.38</td> </tr> <tr> <td>1069 Lengthsman (EJ)</td> <td style="text-align: right;">£187.98</td> </tr> <tr> <td>1070 Lengthsman (CT)</td> <td style="text-align: right;">£248.34</td> </tr> <tr> <td>1071 Lengthsman (PH)</td> <td style="text-align: right;">£132.00</td> </tr> <tr> <td>1072 Clerk Pay & Allowances</td> <td style="text-align: right;">£466.80</td> </tr> <tr> <td>1073 Lengthsman (CT)</td> <td style="text-align: right;">£184.07</td> </tr> <tr> <td>1074 Water Management Rates</td> <td style="text-align: right;">£010.34</td> </tr> </table> <p>9c) Poster was approved for Clerk to put out.</p> <p>9d) Given the currently increased burden on the Clerk due to learning the role, regulation changes and new projects, the meeting agreed that the Parish Payroll governance can be outsourced at a cost of £12.50 a month which will save two hours of Parish Clerk time. This to be reviewed in a year.</p>	1067 Lengthsman (LS)	£033.00	1068 Zurich Municipal (Insurance)	£364.38	1069 Lengthsman (EJ)	£187.98	1070 Lengthsman (CT)	£248.34	1071 Lengthsman (PH)	£132.00	1072 Clerk Pay & Allowances	£466.80	1073 Lengthsman (CT)	£184.07	1074 Water Management Rates	£010.34
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	9e) To review email accounts	9e) All Parish Councillors agreed to make the transition to their new email accounts @missionparishcouncil.org before the July meeting. Cllr Edwards offered his help to make the changes, to anyone who wanted it.
10.	<p>To receive correspondence.</p> <p>i) 6th May 2018: Request from Misson Community Association for financial support to purchase new blinds for the Community Centre. Cost will be in the region of £800.</p> <p>ii) 23rd May 2018: Verbal request from Misson Community Association for someone to sit on the Community Centre Property Maintenance Sub-Committee.</p> <p>iii) 29th May 2018: Request from Misson Community Association for financial support to pay for annual insurance for the Community Centre. Cost is £623.39.</p> <p>iv) The Parish Clerk had been advised that the Improvement Funding Application for Signage at Newington had been awarded in the amount of £2500.</p>	<p>i) After much discussion; District Councillor Annette Simpson kindly said she would like to gift £100 from her District Councillor Grant, towards the cost of new blinds. The Parish Council agreed to match this funding with £100 from unallocated budget.</p> <p>ii) Parish Cllr Andrea Wilcox agreed to be this person.</p> <p>iii) It was agreed that, if the insurance is for the building (rather than the contents) then the Parish Council should meet this. Clerk is instructed to contact MCA Treasurer for clarification.</p> <p>iv) There is an urgent need for better communication with the residents in the Hamlet of Newington. The Parish Clerk has obtained the agreement of the Landlord of The Ship Inn to attach a Parish Notice Board to the wall of his property (next to the post box). The meeting agreed unanimously that this should be done as soon as possible and afforded from the Improvement Funding Grant. The remainder of the fund to be used for a new sign to mark the entrance into the hamlet.</p>
11.	<p>Next Meeting: Wednesday 4th July 2018 at 7pm.</p> <p>Schedule of future Meetings : Wednesday 1st August 2018 Wednesday 5th September 2018 Wednesday 3rd October 2018 Wednesday 7th November 2018 Wednesday 5th December 2018 Wednesday 9th January 2019 Wednesday 6th February 2019 Wednesday 6th March 2019 Wednesday 3rd April 2019</p>	The Council agreed that the first 20 – 30 mins of the July meeting would be given over to the public to ask questions of Superintendent Richard Fretwell. The Clerk is to put notices out to this effect.

Minutes kept by Parish Clerk: Dr Mandy Walker

Signed and Approved by Chair *Original signed by Jayne Watson 4th July 2018*