

TOWN ESTATE CHARITY (Charity No: 259585)

(Formerly the Embankment Enclosure Trust)

**Minutes of a meeting held at Misson Community Centre on
Wednesday, February 6th 2019**

Present:

Jayne Watson (Chair), Peter Edwards, Jamie Sutherton, Julie Watkins, Mark Watson, Andrea Wilcox, Andy Woolliams

1. To receive apologies for absence. None
2. To approve the minutes of the meeting held on January 2nd 2019. Approved and signed as a true record with the deletion of second sentence point 6.
3. To consider matters arising from the minutes not on the agenda. None
4. To approve amendment to the Town Estate Constitution. The amendments were proposed by the Chairman, seconded by J Watkins and approved by the meeting with the Chairman signing the new Constitution.
5. To review progress on the Higher Tier Stewardship Scheme for Line Bank.
 - Manager J Watkins reiterated the position with the potential Stewardship Scheme & was waiting for news from Natural England.
 - Managers reviewed the recent e-mail correspondence from James Brown of Pollybell Farms with some disappointment. Following the meeting in January with Mr Brown, J Watkins and J Sutherton, the subsequent TEC meeting had agreed a course of action with Natural England to help achieve a positive outcome for Polybell Farms. This had been undertaken but no response from NE had been received. In a spirit of mutual collaboration, Managers once again offered to seek the positive intervention of NE in the Pollybell stewardship application, whilst refuting any moral or financial responsibility for Pollybells situation which is outside of their control. **Action – Secretary to write to Mr Brown offering TEC assistance in mutual dialogue with NE.**
6. To consider the purchase of power tools for use in the Lengthsmen Scheme and potential grant from the Local Improvement Scheme.
 - Managers considered the benefits of the parish having its own power tools and looked forward to receiving a request for funding assistance from MPC.
 - The LIS was considered at the MPC meeting preceding this and discounted as there was insufficient time to properly consider the implications and working relationships.
7. To receive financial statements and approve cheques for payment.
 - No financial statement was available. NatWest requires proof of address for correspondence by attending in person by the signatories before sending out statements. **Action – Chair and signatory to liaise with NatWest**
 - Managers approved the following cheque for payment:

Cheque No.	Payee	Amount
000074	Harry Stebbing Workshop (Cemetery notice board)	£734.40

8. Correspondence. Dealt with under item 5.
9. To confirm the date of the next meeting. To be advised