

Trustee of Town Estate (Charity No 259585)
(Formerly Embankment Enclosure Trust)
Gibdyke House, Gibdyke, Misson, Doncaster, DN10 6EL

To all Trustees

You are hereby summoned to attend the **Annual General Meeting** of the Town Estate Charity, to be held at the Community Centre, Vicar Lane, Misson, on Wednesday 1st July 2015 (after the Council Meeting) for the purposes of transacting the following business.

S A Scott

Treasurer/Secretary

Agenda

1. Election of Chairman
2. Election of Vice Chairman
3. To Receive Apologies for Absence
4. To Approve the Minutes dated Wednesday 6th May 2015
5. To note any matters Arising from the Minutes not on the Agenda
6. To receive the Chairman's report on year ending 31st March 2015
7. To approve the annual accounts for the year ending 31st March 2015
8. To review & approve the shooting licence fee for 2015-16
9. To invite applications for shooting licences for 2015-16
10. To note any requests for grants
11. To sign Cheques for Payment
12. To receive correspondence

**Town Estate Charity (Charity No 259585)
(Formerly Embankment Enclosure Trust)**

Minutes of the meeting held Wednesday 6th May 2015

Managers present: V Shilling (Chairman), J Sutherland, J Watkins, J Watson

13. Apologies for Absence. A Parsons, E Vallance, A Woolliams

14. Minutes. Managers **approved** the minutes of the meeting Wednesday 3rd September 2014.

15. Matters arising from the Minutes not on the Agenda. Managers reviewed the damage done by drivers of vehicles 'off roading' along the Line Bank bridleway. This activity had made the route impassable in wet weather & damaged the bridleway surface, together with some of the trees/shrubs bordering the bridleway. Managers instructed the Secretary to inform Nottinghamshire County Council Rights of Way Officer of the activity & damage and seek support from NCC to prevent future damage. Managers noted that the wooden bridleway sign had rotted off & needed replacement which would be referred to NCC for action.
Secretary

16. To receive & approve the insurance quotation. Managers **reviewed & approved** the Charity insurance quotation from brokers Came & Company.

17. To review & approve new signatories for the Town Estate Charity current & deposit accounts. Managers noted that Manager Mr Eric Vallance was resigning & wished to thank Eric for his dedicated & long service to the Charity. Managers **resolved** to appoint two new signatories to the bank accounts. Managers Julie Watkins & Jayne Watson were **approved** as signatories to both current & deposit accounts. Managers instructed the Secretary to obtain the necessary paperwork for completion. **Secretary**

18. To review requests for grant support. None received.

19. Cheques for payment. Managers **approved** the following cheque for payment:

Cheque No.	Recipient	Value
000041	Broker Network Ltd	£394.06

20. Correspondence. None

Managers agreed to hold the AGM of the Town Estate Charity on Wednesday 1st July 2015.

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Chairman's report to the AGM 1st July 2015

1. The Town Estate Charity land at Line Bank, Misson is all designated as a Site of Special Scientific Interest (SSSI) by Natural England (NE). As such, rough shooting the land requires the written consent of NE who stipulate when, and what species can be shot to comply with the management of the SSSI. The Charity received this consent for 2014-15 for the following consented activity:

Rough shooting as described on the licences, including the shooting of:

- *Pheasant between 1st October – 28th February,*
- *Wildfowl between 1st September – 28th February*
- *Pest species at other times of the year, with the exception of the period 1st April – 30th June when all shooting will be prohibited.*

There is to be no overshooting of the adjacent River Idle Washlands SSSI at any time.

2. Income from shooting licences for the year totalling £1,000 (4 licences @ £250) was received. Income from deposit account interest totalled £11.82
3. Expenditure for the year totalled £553.62 (a surplus of £458.20 for the year). The largest expenditure item is the charity's public liability insurance but this has remained at the same price for three years. The Charity's current assets at the year-end total £4,813.57.
4. One Grant was made during the year - to St John the Baptist Church Misson, towards the repair of the church clock.
5. The charity continues to operate as per the trust deed.