

Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 4th March 2020.

Public Questions:

1. A member of the public asked if there was any truth to the rumour that the Environment Agency (EA) were to cease pumping at West Stockwith. D Cllr M Watson responded that a third party had confirmed pumping was taking place at West Stockwith.
2. A member of the public raised an issue of three wheelie bins being permanently on the roadside outside a house on Coronation Avenue. **Action – Clerk to contact Bassetlaw District Council (BDC) and request action to inform residents to move the wheelie bins**
3. A member of the Parish Council raised an issue of three blue recycling wheelie bins having been in situ on Slaynes Lane near Bull Hill Farm and Wardens Cottage for at least six months. **Action – Clerk to contact Bassetlaw District Council (BDC) and request action to remove them.**

Present: Cllrs. Jayne Watson (Chair) Julie Watkins, Andy Woolliams, Ken Shephard, Mark Watson (also attending as D Cllr), C Cllr Tracey Taylor, PCSO David Airey and Clerk Mark Hooper.

1. **To receive apologies for absence:** Cllr J Sutherland.
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of February 5th 2020.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - Clerk has contacted Notts Highways to ascertain where the boundary for the Green and the Pinfold lies and also the status of the lane. **NCC Highways have confirmed that it does not form part of the adopted highway. Action – the Parish Council confirmed that they would like the Clerk to look into the potential for apply to the Land Registry to register it in the name of the Parish Council. Proposed by Cllr M Watson, seconded by Cllr J Watkins.**
 - **River Lane** – a sink hole has appeared on River Lane near the water main which has been reported by the Clerk to Anglian Water. Anglian Water have confirmed that they are awaiting approval for a permit from the local Highways Authority as it requires a road closure. **Update received 28th January that NCC Highways have provided a permit for road closure for the 27th April. Anglian Water are requesting an earlier date. Action – Clerk to follow up with Anglian Water**

- **The Hagg Lane road sign is missing** – Clerk has reported this to BDC who have confirmed it will be dealt with in due course. **Update – confirmation received 25th February that a new sign had been ordered.**
- **Replacement Salt Bins** – the Clerk has ordered two replacement Salt Bins for the Bungalows on the High Street and the junction of Top Road and Middle Street.
- **Lamp post on the Green** – the Lengthsman has checked the condition of the lamppost – its is considered to be in a reasonable state of repair and no further action required at present.

5. To receive reports from District and County Councillors

- **C Cllr T Taylor:**

A Notts County Council (NCC) budget meeting was held on the 27th February. The main Council Tax is capped at 2% - NCC have set the increase at 1.99%. In addition, the Govt has extended the extra Adult Social Care precept of 2% for a further year. This brings the total increase to 3.99%.

NCC are promoting foster carers in the county. There is a shortage of them – overall 50 more are required. C Cllr Taylor to share the information with the Parish Council.

NCC have launched an app called **MyNotts** to enable residents to report any issues direct to the County Council. The app is available to download by visiting the app store on Android or Apple devices.

- **D Cllr. M. Watson:**

D Cllr M Watson began by formally thanking Dr Walker for the projector she has provided to the Community Centre. It is a distinct improvement on the previous one.

D Cllr M Watson has attended two meetings:

There has been an Overview and Scrutiny Committee meeting dealing with the Rural Plan. Some errors were identified in the Plan which will be reviewed and then come out for consultation.

In addition, there is to be a Fly-Tipping Task and Finish. The intention is for the group to report back in six months with a strategy to address the issue.

A Cycling Strategy Report has been issued which will go to Cabinet and the full Council. There is limited availability of cycle ways and footpaths to enable safe cycling in rural communities such as Misson.

Council Tax increases for 2020/21 – this will be discussed at a full Council meeting on the 5th March – the proposal is to increase by 2.88%

- ## 6. To receive a report on the policing of the Parish.
- PCSO Dave Airey provided the update for February. There have been nine crimes over the whole BEAT area for February – three of which were within Misson – a burglary, theft of a motor vehicle and criminal damage.

A reminder was made that as the weather improves there could be increase in the incidence of crimes as people spend more time out of doors.

The full report includes security advice applicable to everybody and is available on the MPC website

7. Planning

a. To note planning decisions -

- **20/00098/CAT** - Remove 6 Leylandii to Eastern Boundary, 10 Leylandii to Northern Boundary, 6 Leylandii to Western Boundary and 25 Leylandii to Southern Boundary. Delamere, Middle Street, Misson. **Decided - Not to make a Tree Preservation Order**
- **19/01638/RES** - Reserved Matters Application for One Dwelling (Plot One) Following Outline P/A 17/00223/OUT. Seeking Approval for Appearance, Site Layout, Landscaping, Scale and Access. Plot 1 Land To The North East Of Gibdyke Misson. **Granted**
- **19/01639/RES** - Reserved Matters Application for One Dwelling (Plot Two) and Demolition of Existing Building on Site Following Outline P/A 17/00223/OUT. Seeking Approval for Appearance, Site Layout, Landscaping, Scale and Access. Plot 2 Land To The North East Of Gibdyke Misson. **Granted**
- **19/01640/RES** - Reserved Matters Application for One Dwelling (Plot Three) Following Outline P/A 17/00223/OUT. Seeking Approval for Appearance, Site Layout, Landscaping, Scale and Access. Plot 3 Land To The North East Of Gibdyke Misson. **Granted**

The Parish Council were concerned that objections raised with reference to the Misson Neighbourhood Plan had not been taken into account by the Planning Officer at BDC to the above three planning applications. The reason given was that the N'hood Plan had not been formally reviewed within two years of its inception. **Action – Clerk to contact Planning at BDC in the first instance to clarify the situation.**

- **19/01650/COU** - Change of Use of Dwelling to Mixed Use of Dwelling and Dog Grooming Salon, by Conversion of Half Double Integrated Garage into a Dog Grooming Salon.3 Mulberry Court Misson. **Granted**

b. To consider planning applications:

- **20/00097/COND** - Discharge of Condition 2 of P.A. 19/01402/RES - Reserved Matters Application for the Approval of Appearance, Landscaping, Layout and Scale Following the Granting of Outline Application 17/01505/OUT With Some Matters Reserved (Approval Being Sought for Access) for One Detached Three Bed House and Garage. Land East Of Delfin Close Farm Slaynes Lane Misson. **The Parish Council resolved to support this application.**
- **20/00084/FUL** - New Single Storey Dwelling to the Rear of Dame Lane Farmhouse with Alterations to Access. Land At Dame Lane Misson. **The Council did object to this planning application – the following comment was made:**

The site is situated at the centre of the Misson Conservation Area and is part of the non-designated heritage asset of Dame Lane Farm. It is also in the setting of the Grade 1 listed St. John the Baptist church and several other non-designated heritage assets. The proposal is an infill development which would appear to be against the principles of a Conservation Area?

There is a lack of detail on the documents submitted with the application:

- Drawing no. 3 incorrectly shows the presence of 2 existing outbuildings, both of which have been recently demolished
 - There are no detailed architect drawings with dimensions etc shown.
 - The drawings show a single red line boundary which includes Litka, Dame Lane Farm and the proposed development all of which are under the ownership of the applicant. Should the drawings not show the plot boundaries which will be required for Land Registry?
 - The applicant has not included a heritage impact statement in relation to the significance of the affected heritage asset, any contribution it makes to the setting or how the proposal will affect the significance of the Conservation Area. (NPPF p.189)
 - Policy DM8 of the Bassetlaw Core Strategy states that views away from and towards the heritage asset should be considered and the application does not include camera street scene elevations that would help in the assessment of the impact of the development on the preservation/enhancement of the Conservation Area.
- **20/00090/PDN** - Notification for Prior Approval For Change of Use of Agricultural Buildings to 1 Dwelling (Class C3). Levels Farm Springs Road Misson. **Council resolved to make no comment.**
- c. To consider any other planning matters:**
- **Misson Springs Borehole** - MPA site visit 5 February 2020. The visit to the site was part of a routine monitoring programme to check compliance with conditions attached to the planning permission and legal agreement. Planning permission for the site will expire in January 2021.

8. The Neighbourhood Improvement Programme

- **Lengthsmen** – the growing season has commenced – a substantial amount of pruning has been undertaken on the trees on the Green. In addition, the grass has had its first cut of the year.
- **Misson Cemetery/ Churchyard** – work will continue in the Churchyard to edge and tidy the graves etc. In the Cemetery a programme of grave levelling will continue. The boundary wall of the Churchyard next to Vicar Lane has been inspected and requires some maintenance. **Action – Clerk to obtain three quotes for repairing the wall.**
- **New notice board for the Churchyard** – Cllr J Watson has contacted the Church Warden to discuss the requirements – awaiting a response.
- **Newington Sign** – an update has been provided by the manufacturer – due to the adverse weather conditions the instalment of the sign will be delayed. Further update to be given to April meeting.
- **Best Kept Village Competition.** A decision was taken to enter the competition at the February meeting. The application forms will be issued during March. **Action – Clerk**

to submit application form when available. Clerk to contact the owner of Misson Mill to discuss improvements to the appearance of it.

- **Misson Neighbourhood Plan** – further to the comments at Para 7 the N'hood Plan requires updating with a Windfall Policy and reference to the new housing allocation in the Bassetlaw New Local Plan.

9. **Business Liaison**

- **Odour emissions from Tunnel Tech (TTN).** The February figures had been circulated prior to the meeting – there were 57 complaints during the month.

D Cllr M Watson had a meeting with Andrea Stewart (Environmental Health Manager) and James Whalley (Pollution Officer) at BDC on the 3rd March. A new environmental permit is due to be issued to TTN in April, with a requirement that the enclosure work should be completed by 30th April. All present agreed that it was not possible for TTN to meet this deadline.

Andrea Stewart explained that BDC would take legal advice at this stage on the next course of action – D Cllr Watson requested that the legal advice should be sought as soon as possible as it was evident that the enclosure works would not be completed by the end of April deadline. This course of action is now to be undertaken.

D Cllr Watson suggested that the community may take direct action if nothing is forthcoming from BDC on the 30th April.

D Cllr M Watson reported the views of residents that emissions from TTN may be deleterious to their health. To date no air quality monitoring of particulates and ammonia has been undertaken. BDC will now look into leasing equipment to provide some basic monitoring data to reassure the residents.

In addition, no objective odour monitoring by BDC has been undertaken – the monitoring has been of a subjective nature.

- **Doncaster Airport Committee** – the Secretary of the committee has agreed to circulate all committee papers to the network of Parish Clerks and ask for comments directly.
- **Misson School** – Cllr A Woolliams provided an update on the planned extension to the playground at the school. A meeting was held on 3rd March looking at a first draft of the proposal re bidding for grant funding. One possible problem may be drainage which may add an additional cost to the scheme. NCC have been contacted for direction about this issue.
Checks are also underway re whether there is a requirement for a Flood Risk Assessment.

10. **Update re recent flooding** – D Cllr M Watson has met with the new Bassetlaw MP – Brendan Clarke-Smith – since the last PC meeting. He raised the issue of the poor response from the Environment Agency.
There is now a Flood Minister in place in DEFRA – Rebecca Powell

Discussion re how to communicate to the residents when there is flooding was undertaken. **Action – Clerk to provide contact details to the Environment Agency who will then cascade information.**

11. **Consideration of a longer-term strategic plan for the Parish Council.** This was proposed by Cllr J Watson and seconded by D Cllr M Watson. To be carried forward to future meetings.

12. **To receive a report from Misson Community Association (MCA):**

- The MCA AGM was held on the 19th February.
- A new Chair – Ann Beecham has been elected, Treasurer is Spencer Robey and Secretary Jan Robey.
- There will be a VE Celebrations committee meeting on the 11th March.

13. **To discuss renewal of the Community Centre Lease.** A further joint meeting between MCA and MPC was held on the 18th February where agreement was reached between both parties on several amendments to the draft lease document. The amendments have been passed to the solicitor commissioned by the MPC – awaiting a response from him as he has been on holiday.

Once the MPC solicitor has approved the changes the MCA will refer the lease to their solicitor.

The MPC agreed to a potential time extension of a month – to the end of April – for the signing of the lease if there is further delay on the part of the solicitors.

The building survey has been completed and distributed to the MCA and MPC. In summary the condition of the building reflects the age of it. Further discussion about the recommendations made in the survey will be discussed between MCA and MPC in the future.

14. **To review highways and parish paths** – The Vicar Lane sign where it meets Top Road has been removed by builders – it has still not been replaced. The Clerk has contacted Streetnaming at BDC to enquire if a replacement has been requested.

Action – Clerk to take follow up action.

Street Light out at Newington - Action – Clerk to contact NCC Highways.

15. **To receive feedback from meetings attended during February:** Cllr J Watkins attended a River Idle Partnership meeting in February and reported back from it during the course of the meeting.

16. **To discuss issue four of the Parish Newsletter.** Dr Walker asked for the Parish Council to formally approve the MCA newsletter which includes reference to the MPC – this was granted.

A number of amendments to the MPC newsletter were discussed – Dr Walker will incorporate these and re-issue to the subcommittee for sign off.

17. **To receive an update on the planned telecoms mast** – D Cllr Watson has been in contact with Pollybell where the new mast will be installed – it should be installed in the next five weeks.

18. **To receive correspondence:**

A Joint Waste Local Plan has been issued for consultation which covers all of Nottinghamshire. D Cllr M Watson agreed to review the plan and circulate comments.

The Nottinghamshire Minerals Local Plan has now been submitted – the PC were given the opportunity to comment on this during the draft phase.

19. Parish Financial administration

To receive and approve:

- The Clerk presented the Financial statements to the 28th February 2020 and Council resolved to accept them

NatWest Current Acc.	@ 28/2/20	£9,382.84
NatWest Reserve Acc.	@ 28/2/20	£10,558.18

- Councillors resolved to approve the following cheques for payment:

<u>Chq no</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
001228	SLCC	Annual subscription	£109.00
001229	Notts ALC	Annual subscription	£142.40
001230	C Goodman	IT Support	£14.00
001231	TEC Clerk	Salary – February	£110.00
001232	HMRC	PAYE – February	£84.60
001233	MPC Clerk	Salary – February	£368.20
001234	J Watkins	Reimbursement re fuel	£19.92
001235	J Watkins	Reimbursement for Green Bin	£32.00
001236	BDC	Cemetery Waste Bins	£159.64
001237	M Hooper	Reimbursement re Salt Bins	£372.00
001238	D Fox	Grass Cutting Sep – February and tree maintenance.	£420.00
		Total	£1,831.76

20. To confirm the date of the next meeting: Wednesday, April 8th 2020.